

INDIAN RIVER SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING  
MONDAY, FEBRUARY 22, 2016 – 7:00 P.M.  
SUSSEX CENTRAL HIGH SCHOOL CAFETERIA

MINUTES

Call to Order

President James Hudson called the Regular Meeting of the Indian River School District Board of Education to order at 7:00 p.m.

Roll Call

Board Members present: James Hudson, Charles Bireley, James Fritz, (Mrs.) Leolga Wright, Douglas Hudson, Gerald Peden, Dr. Heather Statler, Scott Collins, Rodney Layfield.

Board Member Late (7:22 p.m.): Dr. Donald Hattier.

Approval of Agenda – February 22, 2016

It was moved by Mr. Douglas Hudson, seconded by Mr. Layfield, to approve the agenda. The motion passed unanimously (9-0).

Presentation of Colors

The Presentation of Colors was performed by the Sussex Central High School Army JROTC.

Student Government

Alyson Tober, Sussex Central student government representative, reported on events occurring at Sussex Central High School.

Approval of Minutes

Board of Education Regular Meeting Minutes – February 1, 2016.

It was moved by Mr. Layfield, seconded by Mr. Fritz, to approve the minutes as submitted. The motion passed unanimously (9-0).

Board of Education Executive Session Meeting Minutes – February 1, 2016.

It was moved by Mr. Collins, seconded by Mr. Douglas Hudson, to approve the minutes as submitted. The motion passed unanimously (9-0).

Other Visitors and Staff in Attendance

Susan Bunting, Mark Steele, Jennifer Troublefield, Patrick Miller, Celeste Bunting, Belinda Waples, Jay Owens, Char Hopkins, LouAnn Hudson, Pep Lewis, Will Revels, Carol Marcellus, Jason Macrides, Joe Booth, Pam Webb, Janet Hickman, Heather Bethurum, Bradley Layfield, Neil Stong, Judi Brittingham, Neil Beahan, Michael Williams, Karen Clausen, Char Hopkins, Bennett Murray, Kelly Dorman, Renee Jerns, Cliff Toomey, Walt Smith, J.R. Emanuele, Rev. Tim Wilson, Martha Redmone, Brooks Truitt, William Adams, Karen Adams.

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### Special Recognition

- Will Kenney (MM) – Prudential Spirit of Community Award
- Kiaya James (GM) – All State Chorus
- Kiaya James, Emily Guterrez, Clara Wright, Victoria Gray, Kayla Cornejo, Easla Wescott, Owen Buttridge, Matthew Calio, Garrett Anderson, Trystan Rioux, James Roy Truitt (GM) – All County Honor Choir

### Public Comments

- Rev. Tim Wilson offered a short prayer.

### School Choice Applications for 2015-2016

It was moved by Mr. Layfield, seconded by Mr. Douglas Hudson, to approve the School Choice Applications for 2015-2016 as recommended. The motion passed unanimously (9-0).

### School Choice Applications for 2016-2017

It was moved by Mr. Layfield, seconded by Mr. Douglas Hudson, to approve the School Choice Applications for 2016-2017 as recommended. The motion passed (8-1-0).

For the motion: Charles Bireley, James Fritz, (Mrs.) Leolga Wright, Douglas Hudson, Gerald Peden, Dr. Heather Statler, Scott Collins, Rodney Layfield.

Against the motion: James Hudson

### 2016-2017 District Calendar

It was moved by Mr. Bireley, seconded by Mr. Douglas Hudson, to approve the 2016-2017 District Calendar as presented. The motion passed unanimously (9-0).

### RFP #36-16-25

It was moved by Mr. Collins, seconded by Mr. Douglas Hudson, to approve RFP #36-16-25 as presented by Mr. Clifton Toomey. The motion passed unanimously (9-0).

### Computer Drops at Sussex Central High School

It was moved by Mr. Douglas Hudson, seconded by Mr. Layfield, to approve the Computer Drops at Sussex Central High School as presented. The motion passed unanimously (9-0).

### Georgetown Middle School Safety Entranceway Initiatives

It was moved by Mr. Douglas Hudson, seconded by Mr. Collins, to approve the Georgetown Middle School Safety Entranceway Initiatives as presented. The motion passed unanimously (9-0).

### Architectural Services RFQ

It was moved by Mr. Douglas Hudson, seconded by Mr. Fritz, to move forward with the Architectural Services RFQ. The motion passed unanimously (10-0).

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### Field Upgrades

It was moved by Mr. Bireley, seconded by Mr. Layfield, to table Field Upgrades until executive session. The motion passed unanimously (10-0).

### Old Business

#### Duffield Proposals

It was moved by Mr. Layfield, seconded by Mr. Bireley, to table Duffield Proposals until executive session. The motion passed unanimously (10-0).

### 16-01 PL

It was moved by Mr. Bireley, seconded by Mr. Layfield, to accept 16-01 PL as presented. The motion passed unanimously (10-0).

### Committee Reports

#### Athletic Fields Oversight

Mr. Douglas Hudson reported all schools are operating within budget.

#### Buildings & Grounds Committee

Mr. Douglas Hudson reviewed the minutes from the February 8, 2016 Buildings & Grounds Committee meeting.

#### Comprehensive School Safety Committee

Mr. Layfield shared with the Board the recent training for constables. The next meeting will be in the Fall of 2016.

#### Curriculum Committee

Mr. James Hudson reviewed the minutes from the February 8, 2016 Curriculum Committee meeting.

#### Finance Committee

Mr. Miller reviewed the financial reports.

#### Mary Bailey Scholarship

Mr. Fritz shared with the Board that the 2016-2017 applications for the Mary Bailey Scholarship are available in the guidance department at Sussex Central High School.

#### Policy Committee

##### Policy – 2<sup>nd</sup> Readings

##### GCBF – Professional Leaves and Absences

It was moved by Mr. Collins, seconded by Mr. Fritz, to accept GCBF – Professional Leaves and Absences, for a second reading. The motion passed unanimously (10-0).

#### IREA Representative

Mr. Emanuele thanked the Board for its continued support and allowing input with the 2016-2017 district calendar.

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### Superintendent's Report

#### School Visits, Special Activities and Upcoming Events

Dr. Bunting shared the following report:

I will complete the principals' mid-year conferences during which we have discussed each one's documented progress toward both the academic and leadership goals that we collaboratively crafted before the school year began. Successes and targets for growth have been identified and recorded in Bloomboard.

In the three weeks since the February 1<sup>st</sup> meeting, I have naturally been involved in the regular principals', Futures, Chiefs', and regular committee meetings. In addition, I have

- Continued to participate in the weekly Future Committee's planning sessions.
- Filmed a segment of *Delmarva Life*.
- Attended the art show at Indian River High School.
- Conducted a Teacher of the Year focus group.
- Met with the BRINC Chiefs and leads.
- Stopped by Phillip Showell's Literacy Night and book fair.
- Met with Senator Brian Pettyjohn and representatives from the state's Office of Management and Budget to discuss land acquisition.
- Joined Senator Tom Carper at Indian River High School to celebrate the success of the Wellness Center.
- Presented at the AASA Conference.
- Participated in the February Community School Partnership meeting.
- Met with Chiefs and members of the FBI and Homeland Security to discuss telephonic threat trends.
- Attended the state's ceremony at which the Southern Delaware School of the Arts was honored as a Recognition School for its academic performance on last year's Smarter Balanced assessment.

#### Upcoming Events

- The Department of Education is seeking community input regarding the evaluation process for superintendents. Therefore, DOE representatives are hosting a Sussex County feedback forum tomorrow evening here at Sussex Central High School. From 5-6:30 educators, parents and community members are invited to contribute. From 7-8:30 Board members can influence the evaluation design.
- There will be a Special Board of Education meeting at 6:00 p.m. on Monday, February 29<sup>th</sup>, at IREC to decide on a major capital improvement plan.
- The next Futures Committee meeting will be held in Georgetown Middle School's library at 6:00 p.m. on Monday, March 7<sup>th</sup>.
- Finally, I would like to remind everyone that due to the Primary Election on April 26<sup>th</sup>, there will be no school for students. Teachers will have a professional learning day.

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### Calendar Changes

- District Calendar - Add May 25, 2016 at 7:00 p.m. – Senior Awards Ceremony at Indian River High School

It was moved by Mrs. Wright, seconded by Mr. Layfield, to approve the Calendar Changes. The motion passed unanimously (10-0).

### Financial Reports

#### Regular Invoices for month ending January 31, 2016

It was moved by Mr. Bireley, seconded by Dr. Hattier, to approve the payment of the Regular Invoices for the month ending January 31, 2016. The motion passed unanimously (10-0).

#### Financial Summaries for month ending January 31, 2016

Mr. Miller reviewed the Financial Summaries for the month ending January 31, 2016.

#### Major Cap Improvement Appropriation Financial Summaries for month ending January 31, 2016

It was moved by Mr. Collins, seconded by Mr. Douglas Hudson, to approve the Major Cap Improvement Appropriation Financial Summaries for the month ending January 31, 2016. The motion passed unanimously (10-0).

#### Major Cap Improvement Project Payment Authorization for month ending January 31, 2016

It was moved by Dr. Hattier, seconded by Mr. Layfield, to approve the Major Cap Project Payment Authorization in the amount of \$656,927.00 for the month ending January 31, 2016. The motion passed unanimously (10-0).

#### Major Cap Improvement Project by School Summaries for month ending January 31, 2016

Mr. Miller reviewed the Major Cap Improvement Project by School Summaries for the month ending January 31, 2016.

#### Major Cap Improvement Change Orders for month ending January 31, 2016

It was moved by Mr. Collins, seconded by Mr. Douglas Hudson, to approve the Major Cap Improvement Change Orders for the month of January 31, 2016 in the amount of \$17,464.00. The motion passed unanimously (10-0).

#### Minor Cap Improvement School Summaries for month ending January 31, 2016

Mr. Miller reviewed the Minor Cap Improvement School Summaries for the month ending January 31, 2016.

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### Minor Cap Improvement Project Payment Authorization for month ending January 31, 2016

It was moved by Mr. Collins, seconded by Mr. Layfield, to approve the Minor Cap Improvement Project Payment Authorization for month ending January 31, 2016 in the amount of \$2,614.00 The motion passed unanimously (10-0).

### Minor Cap Improvement Appropriation Financial Summaries for month ending January 31, 2016

Mr. Miller reviewed the Minor Cap Improvement Appropriation Financial Summaries for the month ending January 31, 2016.

### Minor Cap Improvement Change Orders for month ending January 31, 2016

There were no Minor Cap Improvement Change Orders for the month of January 31, 2016.

### Contingency Accounting Summary for month ending January 31, 2016

Mr. Miller reviewed the Contingency Accounting Summary for the month ending January 31, 2016.

### Use of Facilities Requests

- Use of John M. Clayton Elementary School gymnasium by First State Pickleball Club on March 20, 2016.
- Use of Indian River High School track by Lighthouse Christian School on March 23, April 6, April 20, April 27, May 4, May 11, May 18 and May 25, 2016.

It was moved by Dr. Hattier, seconded by Mr. Collins, to approve the Use of Facilities Requests. The motion passed unanimously (10-0).

### Field Trip Requests

- Overnight trip by Indian River High School Girls' Soccer Team on March 11 – 12, 2016 to Dover, DE.
- Sunday trip by Sussex Central High School Cheerleading on March 20, 2016 to Rowan University.

It was moved by Mr. Collins, seconded by Mr. Layfield, to approve the Field Trip Request. The motion passed unanimously (10-0).

### Public Comments

There were no Public Comments.

### Executive Session

It was moved by Mr. Collins, seconded by Dr. Statler, to go into Executive Session at 7:55 p.m. for the purpose of discussing personnel, student hearings, negotiations, and litigation. The motion passed unanimously (10-0).

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Reconvene

It was moved by Mr. Collins, seconded by Mr. Douglas Hudson, to reconvene in Regular Session at 9:40 p.m. The motion passed unanimously (10-0).

Personnel Agenda for February 22, 2016

It was moved by Mr. Collins, seconded by Dr. Hattier, to approve the Personnel Agenda for February 22, 2016. The motion passed unanimously (10-0).

Personnel Addendum for February 22, 2016

It was moved by Mr. Collins, seconded by Mr. Douglas Hudson, to approve the Personnel Addendum for February 22, 2016. The motion passed unanimously (10-0).

Personnel Contractual Agenda for February 22, 2016

It was moved by Mr. Collins, seconded by Mr. Layfield, to approve the Personnel Contractual Agenda for February 22, 2016. The motion passed unanimously (10-0).

Student Hearings

Student Nos. 16-42

It was moved by Mr. Layfield, seconded by Mr. Collins, to approve the Hearing Officer's recommendation on Student No. 16-42. The motion passed unanimously (10-0).

Duffield Proposal

It was moved by Mr. Layfield, seconded by Dr. Hattier, to approve the Duffield Proposal #1 in the amount of \$12,800.00 The motion passed (8-2-0).

For the motion: Mr. Bireley, Mr. Collins, Dr. Hattier, Mr. Douglas Hudson, Mr. James Hudson, Mr. Layfield, Mr. Peden, Dr. Statler.

Against the motion: Mr. Fritz, Mrs. Wright.

Adjournment

President Hudson adjourned the meeting at 9:44 p.m.

Respectfully submitted,



James E. Hudson  
President  
Board of Education

Susan S. Bunting, Ed.D.  
Secretary and Superintendent  
Board of Education

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