

INDIAN RIVER SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING  
MONDAY, SEPTEMBER 21, 2015 – 7:00 P.M.  
INDIAN RIVER HIGH SCHOOL CAFETERIA

MINUTES

Call to Order

President James Hudson called the Regular Meeting of the Indian River School District Board of Education to order at 7:00 p.m.

Roll Call

Board Members present: James Hudson, Charles Bireley, James Fritz, (Mrs.) Leolga Wright, Douglas Hudson, Scott Collins. Gerald Peden, Dr. Donald Hattier, Rodney Layfield, Dr. Heather Statler.

Approval of Agenda – September 21, 2015

It was moved by Mr. Douglas Hudson, seconded by Mr. Layfield, to approve the agenda. The motion passed unanimously (10-0).

Presentation of Colors

The Presentation of Colors was performed by the Indian River High School Marine JROTC.

Student Government

Natalia Elling, student government representative at Indian River High School, reported on events occurring at Indian River School.

Approval of Minutes

Board of Education Regular Meeting Minutes – August 24, 2015.

It was moved by Mr. Collins, seconded by Mr. Layfield, to approve the minutes as submitted. The motion passed unanimously (10-0).

Board of Education Executive Session Meeting Minutes – August 24, 2015.

It was moved by Mr. Collins, seconded by Mr. Layfield, to approve the minutes as submitted. The motion passed unanimously (10-0).

Board of Education Special Meeting Minutes – August 10, 2015.

It was moved by Mr. Collins, seconded by Mr. Layfield, to approve the minutes as submitted. The motion passed unanimously (10-0).

Other Visitors and Staff in Attendance

Susan Bunting, Mark Steele, Jennifer Troublefield, Patrick Miller, Celeste Bunting, Belinda Waples, Jay Owens, Char Hopkins, LouAnn Hudson Pep Lewis, Will Revels, Carol Marcellus, Jason Macrides, Joe Booth, Pam Webb, Jeff Forjan, Janet Hickman, Heather Bethurum, Bradley Layfield, Neil Stong, Judi Brittingham, Michael Williams, Karen Clausen, Char Hopkins, Bennett Murray, Kelly Dorman, Renee Jerns, Cliff Toomey, Walt Smith, David Hudson, Mike Tirrell, Roger Matino, Patricia Jennings, Melissa Rizer, Paris Mitchell, Dominique Dashuthe, Jill Wells, Renae McCabe, Gerald

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Hocker, Christine McCay, Jennifer Perry, Doreen Walls, Linda Hockman, J.R. Emanuel, Wendy McCabe, Kyle McCabe, Tracey Tierney, Patti Grimes, Frank Lobaccaro.

### Special Recognition

- Project V.I.L.L.A.G.E. and District Homeless Donation - Mountaire Farms, Inc., representatives Roger Marino and Mike Tirrell.
- Georgetown Project V.I.L.L.A.G.E. - Five Star Status.
- Delaware Association of Student Councils – Middle School Division (SM) - Abby Wilson (Vice President), Gabrielle Tierney (Secretary), Chloe McCabe (Treasurer), Taylor Lipkins (Historian).
- School Supply Fundraising (CA) - Gerald Hocker and Southern Sussex Rotary Club.
- FACES Grants (CA) and (T.O.T.S.) - Freeman Foundation.

### Public Comments

- Mr. Chris White spoke to the Board about the conditions of athletic fields and the need for possible replacement with Bermuda grass.
- Mr. James Smith offered a short prayer.
- Mr. Paris Mitchell spoke to the Board regarding his concerns about the increasing cases of asthma, food allergies, and autism in children. He believes there is a direct correlation between vaccinations and the modifications to food. He suggested the District take vaccination availability out of the schools and wellness centers within the schools.
- Christine McCoy from the Sussex County Rotary spoke to the Board about leadership awards offered to Indian River and Sussex Central High School students. These awards emphasize the importance of leadership and community service. Community support would be appreciated at a Rotary sponsored event on December 1, 2015 at the Clayton Theater in Dagsboro, De.
- Mr. Richard Wilson offered a short prayer.

### School Choice Applications for 2015-2016

It was moved by Mr. Collins, seconded by Mr. Layfield, to approve the School Choice Applications for 2015-2016 as recommended. The motion passed unanimously (10-0).

### National School Lunch Week Resolution – October 12-16, 2015

It was moved by Mr. Hudson, seconded by Mr. Layfield, to approve the National School Lunch Week resolution for October 12-16, 2015. The motion passed unanimously (10-0).

### National School Bus Safety Week Resolution – October 19-23, 2015

It was moved by Mr. Collins, seconded by Mr. Douglas Hudson, to approve the National School Bus Safety Week resolution for October 19-23, 2015. The motion passed unanimously (10-0).

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### DeSSA Recap

Mr. Jay Owens shared with the Board the District's DeSSA scores for the 2014-2015 school year.

### 2014-2015 Achievements

Dr. Bunting shared with the Board the District's 2014-2015 achievements.

### Indian River High School – Concrete pad for band concessions

It was moved by Mr. Collins, seconded by Mr. Layfield, to move forward with the installation of a concrete pad for band concessions at Indian River High School, which will be paid for by Indian River High School Band Boosters. The motion passed unanimously (10-0).

### Howard T. Ennis – Shed Replacement Request

It was moved by Mr. Douglas Hudson, seconded by Mr. Collins, to approve the shed replacement at Howard T. Ennis. The motion passed unanimously (10-0).

### Georgetown Middle School – Tennis Court Parking Option

It was moved by Mr. Douglas Hudson, seconded by Mr. Collins, to table Georgetown Middle School – tennis court parking option until executive session. The motion passed unanimously (10-0).

### Carver Academy – Pergola Pavilion & Playground Equipment Proposals

It was moved by Mr. Douglas Hudson, seconded by Mrs. Wright, to approve the pergola pavilion & playground equipment proposals. The motion passed unanimously (10-0).

### Athletic Gate Receipts – Volleyball

It was moved by Mr. Layfield, seconded by Mr. Collins, to table athletic gate receipts – volleyball until Executive Session. The motion passed unanimously (10-0).

### Senate Bill 165

Dr. Bunting reviewed Senate Bill #165 for the Board.

### October Special Board Meeting Date

It was moved by Mr. Collins, seconded by Mr. Layfield, to table October Special Board Meeting Date until Executive Session. The motion passed unanimously (10-0).

### Phone System Upgrade

It was moved by Mr. Douglas Hudson, seconded by Mr. Fritz, to table Phone System Upgrade until Executive Session. The motion passed unanimously (10-0).

### Old Business

#### Administrative Positions

It was moved by Dr. Hattier, seconded by Mrs. Wright, to table Administrative Positions until Executive Session. The motion passed unanimously (10-0).

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### EPER (Extra Pay for Extra Responsibility)

It was moved by Dr. Hattier, seconded by Mrs. Wright, to table EPER until Executive Session. The motion passed unanimously (10-0).

### Committee Reports

#### Athletic Fields Oversight

Mr. Douglas Hudson reported all schools are operating within budget.

#### Buildings & Grounds Committee

Mr. Douglas Hudson reviewed the minutes from the September 14, 2015 Buildings & Grounds Committee meeting.

#### Comprehensive School Safety Committee

There was no report.

#### Curriculum Committee

Mr. James Hudson reviewed the minutes from the September 14, 2015 Curriculum Committee meeting.

#### Finance Committee

Mr. Miller reviewed the financial reports.

#### Mary Bailey Scholarship

There was no report.

#### Policy Committee

##### Policy – 1st Reading

Mr. Collins presented the following policies for a first reading: EE - Transportation Services Management, EEA – Student Transportation Services, IGAJ – Drivers Education, IKA – Grading Systems, IKF – Graduation Requirements, IKF.1 – Dual Credit Enrollment, JECC.A – School Choice, JG.1 – School Bully & Cyberbullying Prevention Policy. He requested that any changes should be reported to the Policy Committee.

#### IREA Representative

Mr. J.R. Emanuel thanked the administration for working proactively with the teachers to begin the new school year positively.

#### Superintendent's Report

##### School Visits, Special Activities and Upcoming Events

Dr. Bunting shared the following report:

##### **Special Activities**

Dr. Bunting publically acknowledged the efforts of the district's instructional and administrative staff and our central office team in assuring that the opening of the 2015-2016 school year was an extremely smooth one. Since the students' arrival, she has visited **all** classrooms in the district's 16 schools.

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Even on the first day, students appeared to be totally involved in beneficial academic activities.

Early September has been extremely busy. In addition to the regular principals', Chiefs', construction, technology, and committee meetings with representatives from various agencies, programs, and interest groups, she has

- Met individually with every principal, assistant principal, and central office administrator to discuss the categories used to determine recent pay increases, to explain how scores can be increased, and to present their current year's salary figures
- Attended a back-to-school luncheon with the SMS staff
- Finished the goal-setting conferences with all 16 principals and have begun a similar process with the district's directors and assistant superintendent
- Completed and posted the district's 2014-2015 Balanced Scorecard
- Attended open houses at the Kindergarten Center, East Millsboro, Sussex Central, Selbyville Middle, SDSA, Carver Academy, North Georgetown, and John M. Clayton
- Joined the heads of state department agencies to discuss a major statewide academic initiative
- Been selected to chair the DPAS II Advisory Committee and has also been selected to serve on the subcommittee that is charged with improving the teachers' current evaluation system
- Presented at the Student Success 2025 launch in Dover last Wednesday

### **Upcoming Events**

- This week parents will receive information regarding their students' Smarter Balanced performance. An Alert Now message has been sent to parents to announce the arrival of the reports and to encourage them to contact their students' respective schools if they have questions.
- Tomorrow Mr. Hudson, North Georgetown Elementary's principal, Jeff Forjan, and she will be speaking at the Georgetown Rotary Club monthly meeting.
- She has been asked to serve on the DPAS II Committee that is designing a rubric for superintendents' evaluation.
- On October 5<sup>th</sup>, the State Board of Education is hosting a workshop on assessment from 5:30-8:15 at Grotto's in Dover. If you are interested in attending, please contact Jen, who will complete the registration process.
- On October 16<sup>th</sup>, she has been invited to join Char Hopkins at the Washington, DC event at which she will be honored as Delaware's Elementary Principal of the Year.

### Unit Count Update

Mr. Mark Steele reviewed with the Board the latest Unit Count numbers with the Board.

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### Calendar Changes

(1) Change The Southern DE School of the Arts Dance performance from December 15, 2015 to December 16, 2015; (2) Change The Southern DE School of the Arts spring dance performance from May 5, 2016 to May 26, 2016; (3) Change The Southern DE School of the Arts spring vocal performance from May 26, 2016 to May 5, 2016; (4) Change John M Clayton winter concert from December 16, 2015 to December 8, 2015. It was moved by Mr. Collins, seconded by Mr. Layfield, to approve the district calendar changes. The motion passed unanimously (10-0).

### Financial Reports

#### Regular Invoices for month ending August 31, 2015

It was moved by Mr. Bireley, seconded by Dr. Hattier, to approve the payment of the Regular Invoices for the month ending August 31, 2015. The motion passed unanimously (10-0).

#### Financial Summaries for month ending August 31, 2015

Mr. Miller reviewed the Financial Summaries for the month ending August 31, 2015.

#### Minor Cap Improvement Activity Summary for month ending August 31, 2015

Mr. Miller reviewed the Minor Cap Improvement Activity Summary for the month ending August 31, 2015.

#### Minor Cap Improvement Appropriation Financial Summaries for month ending August 31, 2015

Mr. Miller reviewed the Minor Cap Improvement Appropriation Financial Summaries for the month ending August 31, 2015.

#### Minor Cap Improvement Project Payment Authorizations for month ending August 31, 2015

It was moved by Mr. Douglas Hudson, seconded by Mr. Collins, to approve the Minor Cap Improvement Payment Authorizations for month ending August 31, 2015 in the amount of \$1,427.97. The motion passed unanimously (10-0).

#### Major Cap Improvement Change Orders for month ending August 31, 2015

It was moved by Mr. Collins, seconded by Mrs. Wright, to approve the Major Cap Improvement Change Orders for the month of August 31, 2015 in the amount of \$12,009.00. The motion passed unanimously (10-0).

#### Major Cap Improvement Project by School Summaries for month ending August 31, 2015

Mr. Miller reviewed the Major Cap Improvement Project by School Summaries for the month ending August 31, 2015.

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### Major Cap Improvement Project Payment Authorization for month ending August 31, 2015

It was moved by Mr. Collins, seconded by Mr. Douglas Hudson, to approve the Major Cap Project Payment Authorization in the amount of \$723,948.97 for the month ending August 31, 2015. The motion passed unanimously (10-0).

### Contingency Accounting Summary for month ending July 31, 2015

Mr. Miller reviewed the Contingency Accounting Summary for the month ending July 31, 2015.

### Communications

#### Use of Facilities

- Use of Millsboro Middle School Athletic fields on September 20, 2015 by Emmanuel's House Church
- Use of Indian River High School soccer practice fields on October 9, 10, and 11, 2015 by River Soccer Club
- Use of John M. Clayton Elementary School baseball field on Sunday from September 20, 2015 to November 22, 2015 and on March 6, 13, and 20, 2016 by Savage 10-U Travel Baseball team.

It was moved by Dr. Hattier, seconded by Mr. Layfield, to approve the Use of Facilities Requests. The motion passed unanimously (10-0).

#### Field Trip Requests

- Overnight trip by Indian River High School FFA Chapter on October 28-31, 2015 to Louisville, Ky.
- Overnight trip by Indian River High School Girls Volleyball team on September 27, 2015 to Newark, DE.

It was moved by Dr. Hattier, seconded by Mr. Douglas Hudson, to approve the Field Trip Requests. The motion passed unanimously (10-0).

#### Public Comments

There were no Public Comments.

#### Executive Session

It was moved by Mr. Layfield, seconded by Dr. Hattier, to go into Executive Session at 8:53 p.m. for the purpose of discussing personnel, student hearings, negotiations, and litigation. The motion passed unanimously (10-0).

#### Reconvene

It was moved by Mr. Collins, seconded by Mr. Douglas Hudson, to reconvene in Regular Session at 10:18 p.m. The motion passed unanimously (10-0).

#### Personnel Agenda for September 21, 2015

It was moved by Dr. Hattier, seconded by Mr. Fritz, to approve the Personnel Agenda for September 21, 2015. The motion passed unanimously (10-0).

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Personnel Addendum for September 21, 2015

It was moved by Mr. Collins, seconded by Mr. Fritz, to approve the Personnel Addendum for September 21, 2015, excluding Candidate No. 30. The motion passed unanimously (10-0).

It was moved by Mr. Collins, seconded by Mr. Douglas Hudson, to approve Candidate No. 30 on the Personnel Addendum for September 21, 2015. The motion passed (9-0-1).  
For the motion: Mr. Bireley, Mr. Fritz, Dr. Hattier, Mr. Douglas Hudson, Mr. James Hudson, Mr. Collins, Mr. Peden, Dr. Statler, Mrs. Wright.  
Abstained: Mr. Layfield.

Personnel Contractual Agenda for September 21, 2015

It was moved by Mr. Layfield, seconded by Mr. Douglas Hudson, to approve the Personnel Contractual Agenda for September 21, 2015. The motion passed unanimously (10-0).

October Special Board Meeting Date

It was moved by Mr. Collins, seconded by Mr. Layfield, to accept October 19, 2015 as the Special Board meeting date. The motion passed unanimously (10-0).

EPER (Extra Pay for Extra Responsibility)

It was moved by Dr. Hattier, seconded by Mr. Layfield, to accept the EPER scale as presented. The motion passed unanimously (10-0).

Adjournment

President Hudson adjourned the meeting at 10:25 p.m.

Respectfully submitted,



James E. Hudson  
President  
Board of Education  
Indian River School District

Susan S. Bunting, Ed.D.  
Secretary and Superintendent  
Board of Education  
Indian River School District

JEH/SSB:jmt