

INDIAN RIVER SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING  
TUESDAY, SEPTEMBER 18, 2012 – 7:00 P.M.  
INDIAN RIVER HIGH SCHOOL CAFETERIA

MINUTES

Call to Order

President Charles M. Bireley called the Regular Meeting of the Indian River School District Board of Education to order at 7:00 p.m.

Roll Call

Board Members Present: Charles M. Bireley, Rodney Layfield, Donald Hattier, Douglas Hudson, James Hudson, Scott Collins, (Mrs.) Leolga Wright, James Fritz  
Board Member Late: (Mrs.) Nina Lou Bunting, Donald Hattier (7:02 p.m.)

Approval of Agenda – September 18, 2012

It was moved by Mr. Collins, seconded by Mr. Rodney Layfield, to approve the agenda. The motion passed unanimously (9-0).

Presentation of Colors

The Presentation of Colors was performed by the Indian River High School Marine JROTC.

Approval of Minutes

Board of Education Regular Meeting Minutes – August 28, 2012

It was moved by Mr. Collins, seconded by Mr. James Hudson, to approve the minutes as submitted. The motion passed unanimously (9-0).

Board of Education Executive Session Meeting Minutes – August 28, 2012

It was moved by Mr. Collins, seconded by Mr. James Hudson, to approve the minutes as submitted. The motion passed unanimously (9-0).

Board of Education Special Meeting Minutes – August 21, 2012

It was moved by Mr. Collins, seconded by Mr. James Hudson, to approve the minutes as submitted. The motion passed unanimously (9-0).

Other Visitors and Staff in Attendance

Susan Bunting, Gary Brittingham, Jennifer Troublefield, Patrick Miller, Sandy Smith, LouAnn Hudson, Belinda Waples, Pep Lewis, John Eckrich, Dave Maull, Cliff Toomey, Lesia Jones, John Turssline, Melissa Kansak, Shaun Fink, Lorraine Tomlin, Bradley Layfield, Sharon DiGirolamo, Luke Long, Loretta Ewell, Mary Jane Short, Mike King, Audrey Carey, Kelly Dorman, Carol Marcellus, Laura Schneider, Walt Smith, Mike Williams, Rick Evans, Maureen Nicholson, Char Hopkins, Renee Jerns, Jay Owens, Neil Stong, Neil Beahan, David Hudson, Mark Steele, Linda Hockman, Janet Hickman, Laura Walter.

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### Special Recognition

President Bireley and Dr. Bunting recognized and presented certificates to the following for their accomplishments:

State Student Council Officers 2012-13  
Cheyann Watts (SM) – President  
Andrew Evan (MM) – Treasurer

### Public Comments

None

### New Business

#### School Choice Applications for 2012-13

It was moved by Mr. Layfield, seconded by Mr. James Hudson, to approve the School Choice Applications for 2012-13 as recommended. The motion passed unanimously (9-0).

#### National School Lunch Week Resolution – October 15-19, 2012

It was moved by Mr. Layfield, seconded by Mrs. Bunting, to approve the National School Lunch Week resolution for October 15-19, 2012. The motion passed unanimously (9-0).

#### National School Bus Safety Week Resolution – October 15-19, 2012

It was moved by Mr. Layfield, seconded by Mrs. Bunting, to approve the National School Bus Safety Week resolution for October 15-19, 2012. The motion passed unanimously (9-0).

### AYP Recognition

Dr. Bunting presented each of the district's AYP schools with a banner for achieving Adequate Yearly Progress under the State of Delaware's accountability system. Schools achieving AYP were East Millsboro Elementary, John M. Clayton Elementary, Georgetown Elementary, Long Neck Elementary, Lord Baltimore Elementary, Phillip C. Showell Elementary, North Georgetown Elementary, Georgetown Middle, Millsboro Middle, Selbyville Middle, Indian River High, Sussex Central High, Southern Delaware School of the Arts and the Howard T. Ennis School

### Committee Reports

#### Athletic Fields Oversight

No report.

#### Buildings & Grounds Committee

Mr. Layfield reported that the Buildings & Grounds Committee met on September 13, 2012.

Mr. Layfield reported on the following items:

- IRHS –Some top soil has been purchased and installed on baseball and football fields. Millsboro Middle Irrigation Update-The contractor has installed all irrigation pipes, sprinkler heads, wires and back filled. The control panels, pumps, seeding grading are all complete
- Irrigation installation on practice fields at Sussex Central High School

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- Full Day kindergarten
- Georgetown Middle School auditorium renovations

It was moved by Mr. Layfield, seconded by Dr. Hattier, to accept the bid from JL Briggs, Inc., for renovations to the Georgetown Middle School Auditorium. The motion passed unanimously (0-0).

### Comprehensive School Safety

No report.

### Curriculum Committee

Mr. James Hudson reported that the Curriculum Committee met on September 13, 2012.

Mr. James Hudson reported on the following items:

- Sussex Central's candidacy for the prestigious International Baccalaureate Degree Program was presented to the committee. Also known as I.B., the new academic program will be reviewing applications for admission this year school year. Classes will begin in the 2013-2014 school year. The benefits of an I.B. diploma translate to recruitment by top colleges, college credits and greater opportunities for grants and loans. Sussex Central's administrative team will be reporting progress in an upcoming board presentation. Funding for this project was made possible through the Race to the Top grant awarded to the State of Delaware and the Indian River School District.
- Mrs. Smith shared the latest information on the Delaware Performance Appraisal System and specifically Component 5 updates. Component 5 will measure teacher effectiveness through student growth.
- Curricular plans for full day kindergarten classes were discussed. Mrs. Hudson and Dr. Carey shared plans to form a committee of elementary administrators and board members that would make school visits to full day kindergarten programs in the state. Professional development sessions and preparation of student learning maps would take place after the first of the year, in advance of a September 2013 launch.
- Common Core State Standards adoption is moving forward with all groups in the district. Another alignment session will take place on October 5<sup>th</sup>, in the morning. Individual sessions are being planned for all subject areas. The second half of the day will be spent in the schools for continued work on Component 5.
- Mrs. Hudson updated the committee on Advanced Placement plans each high school adopted after receiving summer training and reviewing A.P. data. Counselors from both high schools will be attending a College Board training session at the University of Delaware later this month. Progress will be reported each month.
- The committee chose their next meeting time for Monday, October 8 at 3:15 p.m. in the IREC conference room.

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Mr. Bireley reported to the Board the DSBA was reviewing a case with Seaford School District with regards to \$25K to be used to appeal the case regarding an integrity conflict between the president of their board of education and the director of human resources. The next meeting will be held on October 10, 2012.

### DSBA Legislative Committee

No report

### Finance Committee

Mr. Miller reported that the financial reports were reviewed at the Finance Committee Meeting on September 13, 2012.

### Mary Bailey Scholarship

No report

### Policy Committee

No Report

### IREA Representative

No report

### Superintendent's Report

#### Special Events

Dr. Bunting shared with the Board recent activities in the District:

- Joined Sen. Koons as he visited North Georgetown's classrooms to observe ELL students' learning
- Served breakfast to the Indian River faculty during Back-to-School week
- Accompanied principals from the district's 6 Vision Network schools to their 2012-13 orientation session
- Completed goal setting conferences with the central office personnel whom I supervise
- Chaired the year's first Community Partnership Committee meeting
- Participated in the state's STEM Advisory Committee meeting in Dover
- Met with Ennis pool users regarding the fall schedule
- Attended several International Baccalaureate planning meetings
- Participated in the district's monthly Curriculum, Finance and Buildings and Grounds committee meetings
- Conducted interviews for key administrative positions
- Held "back to school" central office secretary meeting
- Selected finalists for the AASA "Women in Leadership" awards
- Attended the year's first IREA liaison meeting

### Accomplishments

Dr. Bunting shared a PowerPoint presentation with the Board featuring the district's accomplishments from July 1, 2011 through June 30, 2012.

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### Component V

Mrs. Sandy Smith shared with the Board an overview of Component V. Since the inception of the new Delaware Performance Appraisal System (DPAS II), concern has been expressed about the impact of the fifth section of the document, referred to as Component V. This holds staff accountable for student growth and/or their achievement of goals that have been collaboratively set by the teacher and their evaluator.

### Financial

#### Regular Invoices for month ending August 31, 2012

It was moved by Dr. Doug Hudson, seconded by Mr. Layfield, to approve the payment of the Regular Invoices for the month ending August 31, 2012. The motion passed unanimously (9-0).

#### Financial Summaries for month ending August 31, 2012

Mr. Miller reviewed the Financial Summaries for the month ending August 31, 2012.

#### Minor Cap Improvement Schedule of Projects for month ending August 31, 2012

Mr. Miller reviewed the Minor Cap Improvement Schedule of Projects for the month ending August 31, 2012.

#### Minor Cap Change Orders for month ending August 31, 2012

Mr. Miller reviewed that there were no Minor Cap Change Orders for the month ending August 31, 2012.

#### Minor Cap Improvement Payment Authorizations for month ending August 31, 2012

Mr. Miller reviewed the Minor Cap Improvement Payment Authorizations for the month ending August 31, 2012.

#### Minor Cap Improvement Schedule of Minor Cap Appropriations for month ending August 31, 2012

Mr. Miller reviewed the Minor Cap Improvement Schedule of Minor Cap Appropriations for the month ending August 31, 2012.

#### Contingency Accounting Synopsis for month ending August 31, 2012

Mr. Miller reviewed the Contingency Accounting Synopsis for month ending August 31, 2012.

### Communications

#### Use of Facilities Request

- (1) Use of SC auditorium by Sherri Mullen and New Beginnings Family Worship Center – November 17, 2012
- (2) Use of SC Auditorium by Gate House Media Delaware/Sussex Countian – One weeknight during the weeks of October 8, and October 15, 2012

Dr. Bunting recommended approval of the use of facilities requests. It was moved by Mr. Collins, seconded by Mr. Layfield, to approve the superintendent's recommendation. The motion passed unanimously (9-0).

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Public Comments

No comments.

Executive Session

It was moved by Mr. Doug Hudson, seconded by Mr. Collins, to go into Executive Session at 8:00 p.m. for the purpose of discussing personnel, student hearings, and litigation. The motion passed unanimously (9-0).

Reconvene

It was moved by Mr. Collins, seconded by Dr. Hattier, to reconvene in Regular Session at 9:30 p.m. The motion passed unanimously (9-0).

Personnel

Personnel Agenda for September 18, 2012

It was moved by Dr. Hattier, seconded by Mrs. Bunting, to approve the Personnel Agenda for September 18, 2012. The motion passed unanimously (9-0).

Personnel Addendum for September 18, 2012

It was moved by Dr. Hattier, seconded by Mrs. Bunting, to approve the Personnel Addendum for September 18, 2012. The motion passed unanimously (9-0).

Personnel Contractual Agenda for September 18, 2012

It was moved by Mr. Layfield, seconded by Mr. Collins, to approve the Personnel Contractual Agenda for September 18, 2012. The motion passed unanimously (9-0).

Personnel No. 13-02

It was moved by Mr. Layfield, seconded by Dr. Hattier to accept the administration's recommendation for Personnel No. 13-02. The motion passed unanimously (9-0)

Administrative Interviews

It was moved by Dr. Hattier, seconded by Mr. Collins, to approve Candidate No. 2 for the position of Principal at Indian River High School effective July 1, 2013. The motion passed unanimously (9-0).

Adjournment

President Bireley adjourned the meeting at 9:40 p.m.

Charles M. Bireley  
President  
Board of Education  
Indian River School District

CMB/SSB:jmt

Respectfully submitted,



Susan S. Bunting, Ed.D.  
Secretary and Superintendent  
Board of Education  
Indian River School District