

INDIAN RIVER SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING
TUESDAY, NOVEMBER 27, 2012 – 7:00 P.M.
INDIAN RIVER HIGH SCHOOL CAFETERIA

MINUTES

Call to Order

President Charles M. Bireley called the Regular Meeting of the Indian River School District Board of Education to order at 6:00 p.m.

Roll Call

Board Members Present: Charles M. Bireley, Scott Collins, Donald Hattier, Douglas Hudson, James Hudson, (Mrs.) Leolga Wright, (Mrs.) Nina Lou Bunting, Shaun Fink, James Fritz

Board Member Late: Rodney Layfield (7:05 p.m.)

Approval of Agenda – November 27, 2012

It was moved by Mr. Doug Hudson, seconded by Dr. Hattier, to approve the agenda. The motion passed unanimously (9-0).

Executive Session

It was moved by Mr. Doug Hudson, seconded by Dr. Hattier, to go into Executive Session at 6:05 p.m. for the purpose of discussing personnel, student hearings, and litigation. The motion passed unanimously (9-0).

Reconvene

It was moved by Mrs. Bunting, seconded by Dr. Hattier, to reconvene in Regular Session at 7:00 p.m. The motion passed unanimously (9-0).

Presentation of Colors

The Presentation of Colors was performed by the Indian River High School Marine JROTC.

Student Government

The student council president Hannah Hattier shared with the Board recent school events.

Approval of Minutes

Board of Education Regular Meeting Minutes – October 16, 2012

It was moved by Mr. Layfield, seconded by Mr. Fink, to approve the minutes as submitted. The motion passed unanimously (10-0).

Board of Education Executive Session Meeting Minutes – October 16, 2012

It was moved by Mr. Layfield, seconded by Mr. Fink, to approve the minutes as submitted. The motion passed unanimously (10-0).

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Other Visitors and Staff in Attendance

Susan Bunting, Gary Brittingham, Jennifer Troublefield, Patrick Miller, Sandy Smith, LouAnn Hudson, Belinda Waples, Celeste Bunting, Pep Lewis, John Eckrich, Dave Maull, Cliff Toomey, Lesia Jones, Melissa Kansak, Lorraine Tomlin, Sharon DiGirolamo, Mike King, Audrey Carey, Kelly Dorman, Carol Marcellus, Laura Schneider, Walt Smith, Mike Williams, Rick Evans, Maureen Nicholson, Char Hopkins, Renee Jerns, Jay Owens, Neil Stong, Neil Beahan, David Hudson, Mark Steele, Linda Hockman, Laura Walter, Julia Beachboard, Trevor Beachboard, Teri Evan, Audra Mitchell, Haley Mears, Kelsea Dell, Debra Buffington, Christine Morrison, Melissa Grunewald, Bonnie Crowther, Heather Cramer, Cathy Dorey, Cheryl Carey, Ondra Massey, Donna Toomey, Elizabeth Walter.

Special Recognition

President Bireley and Dr. Bunting recognized and presented certificates to the following for their accomplishments:

School Improvement Network, Common Core 360 National Case Study Honorees:

(MM) Renee Jerns, Kim Cooper, Kelsea Dell, Terri Evan, Haley Mears, Meredith Wallace; (PS) Laura Schneider, Debra Buffington, Cheryl Carey, Melissa Grunewald, Christine Morrison; (JC) Char Hopkins, Jen Babcock, Maggie Carey, Bonnie Crowther, Cathy Dorey, Ondra Massey, Donna Toomey; (LN) Melissa Kansak; (SC) Melissa Glaeser; (IREC) Susan Bunting, Audrey Carey, Heather Cramer, LouAnn Hudson, Sandy Smith, Jilian Whaley

Public Comments

Ms. Tiffany Lynch requested to offer a short prayer.

New Business

School Choice Applications for 2012-13 and 2013-14

It was moved by Mr. Layfield, seconded by Mrs. Bunting, to approve the School Choice Applications for 2012-13 and 2013-14 as recommended. The motion passed unanimously (10-0).

Referendum Date

It was moved by Mr. Layfield, seconded by Mr. Collins, to approve the Referendum date of January 29, 2013. The motion passed unanimously (10-0).

Referendum Draft Questions

It was moved by Mr. Fritz, seconded by Mr. Layfield to accept question #1 draft - Major Capital Improvement Addition on referendum ballot. The motion passed unanimously (10-0).

It was moved by Mr. James Hudson, seconded by Mr. Layfield to accept question #3 draft- Current Expense on the referendum ballot. The motion passed unanimously (10-0).

Bid-RFP #13-29 Professional Investigative Services

It was moved by Dr. Hattier, seconded by Mr. James Hudson to accept the administration's recommendation bid of Dellose & DiFonzo Associates, LLC. The motion passed unanimously (10-0).

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Old Business

Referendum

It was moved by Mr. Layfield, seconded by Mr. James Hudson, to approve Dr. Bunting's signature on the approved Certificate of Necessity. The motion passed unanimously (10-0).

Committee Reports

Athletic Fields Oversight

No report.

Buildings & Grounds Committee

Mr. Layfield reported that the Buildings & Grounds Committee met on November 5, 2012.

Mr. Layfield reported on the following items:

- The new heat system at the Carver Center has been functioning well and no reported outages. We are still working with Delaware Co- Op on the electric outage from last year.
- IRHS –The practice football field was discussed and a proposal reviewed. It was decided to go forward with the proposal from Paul's.
- SCHS Practice Field –The irrigation system is operating and the grass has come up thick and green. R+L will assist in the draining of the system and will be completing the work on the softball and baseball fields in December. Mr. Doug Hudson gave a report about the athletic fields and the results of his survey.
- Millsboro Middle Irrigation Update-The system has been tested by D.N.R.E.C and the engineers and we still are waiting for the Town and the attorneys to work out the insurance issues and the permit to operate the system instill pending.
- Georgetown Middle Auditorium Update- The project has been moving along nicely. The windows on the north and south have been installed the infill walls are built. Plaster repairs are being completed. Floors will be started on the week after thanksgiving. The painting is scheduled for completions on the week of 11/12/12.Seats are scheduled for delivery on the week of December 19th.
- Georgetown Middle Lights-Jeff Philips from Delmarva Power has reviewed the project is scheduled to remove the transformer and poles when they return from repairs due to hurricane Sandy.
- Storage needs for several locations-Proposals from 2 separate vendors are being reviewed. Principals have submitted their needs and wants; the committee will review and prioritize in the future. It was also discussed that storage buildings are not part of minor cap funds.
- Contingency Allocations and Prioritized Listing-Mr. Miller presented a list of items that have been identified as priority items and there was a brief discussion on those items.

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- Ingram's Pond Tree Harvest Proposal-We will be moving forward with harvest proposal in the next month or so. The tree harvest price has gone up in recent months because of the wet conditions at other locations.
- East Millsboro Land Acquisition. Mr. Brittingham provided an update on the title issue and the progress being made. A different attorney is being used this will require new checks to be issued.
- Georgetown Middle Wireless Proposal-Patches is meeting with vendors and will be submitting a proposal for the committees review.

It was moved by Mr. Fritz, seconded by Mr. Fink, to accept the Ingram's Pond Eagle Scout Project by Gunner Thompson. The motion passed unanimously (10-0).

Comprehensive School Safety

No report.

Curriculum Committee

Mr. James Hudson reported that the Curriculum Committee met on November 5, 2012.

Mr. James Hudson reported on the following items:

- The district recently held its 3rd in-service day of the year for curriculum alignment. Mrs. Hudson reported that teachers wanted time for more training on Common Core State Standards. A professional development module was developed and delivered to teachers in various grade levels and subject areas. Curriculum alignment sessions were planned for the second half of the morning in each elementary grade. There were also more than 40 sessions conducted for secondary staff.
- Mrs. Smith reported on the Common Core 360 Project and announced the reception honoring participants to be held on November 27, 2012, from 5:30 to 6:30 PM.
- Full Day Kindergarten was discussed. Mr. Hudson asked about the referendum questions being linked to implementation
- Mrs. Hudson reported that Advanced Placement, Honors and International Baccalaureate grade weighting would be a topic for the policy committee. She is drafting new language for review.
- Other Topics
 - Mr. Hudson raised concern about all the press on Sussex Tech and Sussex Preparatory High School. He would like to get IRSD news out there, possibly buying TV time. A discussion took place about the need to get our academics in the press.
 - Dr. Bunting discussed the administrative professional learning community and professional development that is taking place surrounding Common Core Standards.
- There was a discussion on Special Educators and qualifications. Mrs. Nina Lou Bunting is going to talk to the Governor's Task Force in regards to highly qualified rules in the area of Special Education. .
- The next meeting date is Monday, December 10th at 3:15 p.m. in the IREC conference room.

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DSBA Board of Directors

No report

DSBA Legislative Committee

No report.

Finance Committee

Mr. Miller reported that the financial reports were reviewed at the Finance Committee Meeting on November 5, 2012.

Mary Bailey Scholarship

No report

Policy Committee

Mr. Collins reviewed the following policies: 1st and 2nd reading on JG- Student Discipline, and a 1st reading on ECA-Use of Security Camera. He also noted that the next Policy Committee Meeting will be held on December 10, 2012, at 4:30 p.m. at IREC.

Policy-1st and 2nd Reading

JG.- Student Discipline

It was moved by Mr. Collins, seconded by Mr. Layfield, to approve policy JG-Student Discipline. The motion passed unanimously (10-0).

Policy-1st Reading

ECA – Use of Security Camera

Mr. Collins presented Policy ECA- Use of Security Camera for a first reading. Any recommended changes should be reported to the Policy Committee.

IREA Representative

No report.

Superintendent's Report

School Visits

Dr. Bunting has begun a second round of classroom visits. Most recently she has observed learning at Long Neck Elementary, John M. Clayton Elementary, the Carver Academy, and the Southern Delaware School of the Arts. In addition to observing best practice instruction, student interaction, and transitions to Common Core standards, she has scheduled an end-of-quarter conference with each principal to discuss progress toward established goals, fall DCAS results, areas of growth, and topics of concern. DPAS II does not require quarterly conferences; however, she considers them essential to effective and consistent communication with building leaders and key to the promotion of high quality research-based classroom instruction.

Special Events

Dr. Bunting shared with the Board recent school visits and activities in the District:

- Participated in two STEM Advisory Committee webinars
- Attended the state's Teacher of the Year event

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- Served as a panel member at the University of Delaware's Vision 2015 Forum
- Co-led the first two sessions of the Leadership Institute X's PLC Package Plus for all district administrators
- Conducted two make-up sessions for PLC Package Plus participants
- Attended the Financial Training required for all Delaware Board of Education members
- Chaired two Community Partnership Committee meetings
- Participated in the International Baccalaureate approval visit preparation and interview
- Hosted a 2013 Referendum Committee meeting
- Attended Indian River's Marine Corps Birthday Celebration event
- Congratulated the largest ever number of Indian River Honor Society members during their induction ceremony
- Gratefully consumed a delicious Thanksgiving feast at Georgetown Middle School
- Conducted two phone interviews of prospective Vision 2015 Executive Directors
- Observed a portion of the Rachel's Challenge program at Millsboro Middle School
- Contributed via conference call to two Charter School Advisory Committee meetings
- Attended all home football games and the quarter final play-off games
- Completed Component V goal-setting conferences with all principals and central office personnel whom I supervise
- Met individually with an unusually high number of
 - Parents
 - Superintendents
 - Staff members
 - Representatives of such organizations as the American Heart Association

Common Core Presentation

Dr. Audrey Carey and Dr. LouAnn Hudson presented to the Board a power point presentation overview on the Common Core State Standards.

Financial Reports

Regular Invoices for month ending September 30, 2012

It was moved by Dr. Hattier, seconded by Mr. Layfield, to approve the payment of the Regular Invoices for the month ending October 31, 2012. The motion passed unanimously (10-0).

Financial Summaries for month ending October 31, 2012

Mr. Miller reviewed the Financial Summaries for the month ending October 31, 2012.

Minor Cap Improvement Activity Summary for month ending October 31, 2012

Mr. Miller reviewed the Minor Cap Improvement Activity Summary for the month ending October 31, 2012.

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Minor Cap Change Orders for month ending October 31, 2012

Mr. Miller reviewed and recommended approval of the Minor Cap Change Orders dated October 31, 2012, in the amount of \$8,760.00. It was moved by Mr. Layfield, seconded by Mr. Fink, to approve the recommendation. The motion passed unanimously (10-0).

Minor Cap Improvement Payment Authorizations for month ending October 31, 2012; Georgetown Middle School

Mr. Miller reviewed and recommended approval of the Minor Cap Improvement Payment Authorizations for the month ending October 31, 2012, in the amount of \$6,859.35. It was moved by Mr. Collins, seconded by Mr. Layfield, to approve the recommendation. The motion passed unanimously (10-0).

Minor Cap Improvement Financial Summary for month ending October 31, 2012

Mr. Miller reviewed the Minor Cap Improvement Financial Summary for the month ending October 31, 2012.

Contingency Accounting Synopsis for month ending October 31, 2012

Mr. Miller reviewed the Contingency Accounting Synopsis for month ending October 31, 2012.

Communications

Use of Facilities Request

- (1) Use of JC Gymnasium by Lighthouse Christian School, Inc.-Tuesdays & Thursdays 3:30 to 5:30 p.m. – December 4, 6, 11, 13, 18, 20, 2012; January 3, 8, 10, 17, 22, 24, 29, 31, 2013; February 5, 7, 12, 14, 19, 2013.
- (2) Use of SDSA Gymnasium by Lighthouse Christian School, Inc. – Fridays 3:30 to 5:30 p.m.- December 7, 14, 21, 2012; January 4, 11, 18, 25, 2013; February 1, 8, 15, 2013.
- (3) Use of IR Cafeteria by Dagsboro Church of God-December 2, 2012.

Dr. Bunting recommended approval of the use of facilities requests. It was moved by Mr. Fink, seconded by Mr. Collins, to approve the superintendent's recommendation. The motion passed unanimously (10-0).

Public Comments

No comments.

Executive Session

It was moved by Mrs. Bunting, seconded by Dr. Hattier, to go into Executive Session at 8:10 p.m. for the purpose of discussing personnel, student hearings, and litigation. The motion passed unanimously (10-0).

Reconvene

It was moved by Mr. Layfield, seconded by Dr. Hattier, to reconvene in Regular Session at 9:20 p.m. The motion passed unanimously (10-0).

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Personnel

Personnel Agenda for November 27, 2012

It was moved by Dr. Hattier, seconded by Mrs. Bunting, to approve the Personnel Agenda for November 27, 2012, excluding Candidate No. 11. The motion passed unanimously (10-0).

It was moved by Mr. Layfield, seconded by Mrs. Bunting, to approve Candidate No. 11 on the Personnel Agenda for November 27, 2012. The motion passed (9-1).

For the Motion: Mr. Bireley, Mrs. Bunting, Mr. Collins, Dr. Hattier, Mr. Doug Hudson, Mr. Layfield, Mr. Fritz, Mr. Fink, Mrs. Wright

Abstained: Mr. James Hudson

It was moved by Mr. Layfield, seconded by Mrs. Bunting, to approve the Personnel Agenda for November 27, 2012, excluding Candidate No. 48. The motion passed unanimously (10-0).

It was moved by Dr. Hattier, seconded by Mrs. Bunting, to approve Candidate No. 48 on the Personnel Agenda for November 27, 2012. The motion passed (9-1).

For the Motion: Mr. Bireley, Mrs. Bunting, Mr. Collins, Dr. Hattier, Mr. Doug Hudson, Mr. James Hudson, Mr. Layfield, Mr. Fritz, Mr. Fink.

Abstained: Mrs. Wright

Personnel Addendum for November 27, 2012

It was moved by Dr. Hattier, seconded by Mr. Layfield, to approve the Personnel Addendum for November 27, 2012, excluding candidate No. 5. The motion passed unanimously (10-0).

It was moved by Mrs. Bunting, seconded by Dr. Hattier, to approve Candidate No. 5 on the Personnel Addendum for November 27, 2012. The motion passed (9-1).

For the Motion: Mr. Bireley, Mrs. Bunting, Mr. Collins, Dr. Hattier, Mr. James Hudson, Mr. Doug Hudson, Mr. Fink, Mr. Layfield, Mrs. Wright.

Abstained: Mr. Fritz

Personnel Contractual Agenda for October 16, 2012

It was moved by Dr. Hattier, seconded by Mrs. Bunting, to approve the Personnel Contractual Agenda for November 27, 2012. The motion passed unanimously (10-0).

Student Hearings

Student No. 13-10, 13-11

It was moved by Dr. Hattier, seconded by Mr. Layfield, to approve the Hearing Officers' recommendations on Student No. 13-10, Student No. 13-11. The motion passed unanimously (10-0).

Employee No. 13-03

It was moved by Mr. Layfield, seconded by Mr. Fink, to accept the administration's recommendation. The motion passed unanimously (10-0).

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Adjournment

President Bireley adjourned the meeting at 9:30 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Susan S. Bunting". The signature is fluid and cursive, with the first letters of the first and last names being capitalized and prominent.

Susan S. Bunting, Ed.D.
Secretary and Superintendent
Board of Education
Indian River School District

Charles M. Bireley
President
Board of Education
Indian River School District

CMB/SSB:jmt