

INDIAN RIVER SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING
TUESDAY, JUNE 25, 2013 – 7:00 P.M.
SUSSEX CENTRAL HIGH SCHOOL CAFETERIA

MINUTES

Call to Order

President Charles M. Bireley called the Regular Meeting of the Indian River School District Board of Education to order at 7:02 p.m.

Roll Call

Board Members Present: Charles Bireley, Rodney Layfield, James Fritz, Scott Collins, Shaun Fink, Douglas Hudson, James Hudson, (Mrs.) Leolga Wright, (Mrs.) Nina Lou Bunting.

Board Member Absent: Dr. Donald Hattier

Approval of Agenda – June 25, 2013

It was moved by Mr. Doug Hudson, seconded by Mr. Layfield, to approve the agenda. The motion passed unanimously (9-0).

Approval of Minutes

Board of Education Regular Meeting Minutes – May 21, 2013

It was moved by Mr. Collins, seconded by Mr. Doug Hudson, to approve the minutes as submitted. The motion passed (8-0-1).

For the motion: Mr. Bireley, Mr. Layfield, Mr. Fritz, Mr. Collins, Mr. Fink, Mr. Douglas Hudson, Mr. James Hudson, Mrs. Wright.

Abstained: Mrs. Bunting

Board of Education Executive Session Meeting Minutes – May 21, 2013

It was moved by Mr. Collins, seconded by Mr. Doug Hudson, to approve the minutes as submitted. The motion passed (8-0-1).

For the motion: Mr. Bireley, Mr. Layfield, Mr. Fritz, Mr. Collins, Mr. Fink, Mr. Douglas Hudson, Mr. James Hudson, Mrs. Wright.

Abstained: Mrs. Bunting

Board of Education Special Session Meeting Minutes – June 3, 2013

It was moved by Mr. Layfield, seconded by Mr. Fritz, to approve the minutes as submitted. The motion passed unanimously (8-0-1).

For the motion: Mr. Bireley, Mr. Layfield, Mr. Fritz, Mr. Collins, Mr. Fink, Mr. Douglas Hudson, Mr. James Hudson, Mrs. Wright.

Abstained: Mrs. Bunting

Special Recognition

Dr. Bunting recognized and presented certificates to the following for their accomplishments:

- 2013 Henlopen Conference and State Softball Coach of the Year (IR): Chris Megee
- DSBA 2012-2013 Certificate of Distinction: Douglas Hudson
- DSBA Certificate of Boardsmanship: Charles Bireley

BOARD OF EDUCATION REGULAR MEETING MINUTES

June 25, 2013

Page 2

Other Visitors and Staff in Attendance

Susan Bunting, Gary Brittingham, Mark Steele, Jennifer Troublefield, Patrick Miller, LouAnn Hudson, Belinda Waples, Pep Lewis, John Eckrich, Dave Maull, Cliff Toomey, Bradley Layfield, Lloyd Elling, Pastor Richard Blades, Shelia Hudson, Chris Megee, Donna Mitchell, Linda Hockman, Elva Allen, Cathy Pelosi, Lucinda Mancuso, Osvaldo Paxtor, Sulma Gonzalez, Lisa Dorey, Cheryl Arnold, Jennifer Priddy, Amy Heacock, Sarah Lake, Laura Walter.

Pubic Comments

Pastor Richard Blades shared a short prayer with the Board.

Lucinda Mancuso, parent of two SDSA students, expressed her concern about the 2013-2014 busing schedule. She explained that their family consists of two working parents, and central drop off locations would not work for them.

Cheryl Arnold, parent of two SDSA students, shared her concern with the 2013-2014 SDSA busing schedule. She would like to keep the current pickup and drop off locations for her children. The new busing schedule would be a hardship.

Osvaldo Paxtor, parent of an SDSA student, expressed his concern of the 2013-2014 busing schedule. He explained that they didn't have a problem with the a.m. pick up location, but the p.m. scheduled pick up location would cause a problem. He asked the Board to consider changing the 2013-2014 busing schedule.

Old Business

2013-2014 Positions

It was moved by Mr. Layfield, seconded by Mr. Collins, to table discussion of 2013-14 Positions until executive session. The motion passed unanimously (9-0).

Administrative Salaries

It was moved by Mr. Layfield, seconded by Mr. Collins, to table discussion of Administrative Salaries until Executive Session. The motion passed unanimously (9-0).

New Business

School Choice Applications for 2013-14

It was moved by Mr. Fritz, seconded by Mr. Layfield, to approve the School Choice Applications for 2013-14 as recommended. The motion passed unanimously (9-0).

2013-14 Confidential Secretaries' Salaries

It was moved by Mr. Layfield, seconded by Mrs. Bunting, to table discussion of 2013-14 Confidential Secretaries' Salaries until executive session. The motion passed unanimously (9-0).

BOARD OF EDUCATION REGULAR MEETING MINUTES

June 25, 2013

Page 3

Committee Reports

Athletic Fields Oversight

Mr. Douglas Hudson shared with the Board that he is in the process of choosing new members for the 2013-14 school year.

Buildings & Grounds Committee

Mr. Layfield reported that the Buildings & Grounds Committee met on June 15, 2013.

Mr. Layfield reported on the following items:

- New Business
 - Eagle Scout, Christopher Smith, was present to show completion of his Eagle Scout project of the installation and repair of bike racks at SDSA and Phillip Showell. All agreed it was a job well done.
 - Router System for Trane Software and Training was explained in detail. This system will be installed on June 18 and 19 with training at the same time. It was requested that a list be kept current on who has had training and the date of the training.
 - School Dude Work Order System – Mr. Doug Hudson questioned how this work order system works. An explanation was given on how a work order is started and completed.
- Athletic Fields
 - IRHS – Fields are wet but in good shape. Main stadium field will be reseeded. There is a well that needs to be fixed.
 - SCHS – Fields are in great shape.
 - Millsboro Middle School – Irrigation issues are still present. The Town of Millsboro has turned up pressure to hopefully correct the problem. The system will be tested in drier weather.
 - Georgetown Middle School – The problem with the well will be corrected in the next few weeks.
 - Selbyville Middle School – Fields are in great shape.
- Miscellaneous –
 - Glycol leak at SCHS – Mr. Jay Owens reported that on Sunday, June 2, there was a glycol leak in the auditorium causing approximately \$40,000-\$50,000 worth of damage based on figures by Sound-N-Secure. We are currently working with our insurance carrier regarding coverage.
 - GM/E Wing Update – Progress moving along very well. There was a walk through last week, and a couple items were noted to be repaired and adjusted. The project will be completion to be by end of June.
 - Georgetown Elementary Temporary Serving Line - Mr. Cliff Toomey is moving along with this project. Looking at acoustical tile in the cafeteria to decrease noise. A completion date of August 15th is still feasible.
 - Secure Entrances and Swipe Cards – The Purchase Order has been processed. Sound-N-Secure would like to set up a meeting on permission of access that will be granted to which people (principals, maintenance, administration, etc.) This should be completed by beginning of new school year. The Raptor

BOARD OF EDUCATION REGULAR MEETING MINUTES

June 25, 2013

Page 4

System was also discussed, and it was requested to bring this up at the next Board Meeting as a possible project.

- Transitional Classroom Structures – Mr. John Eckrich presented updates to the temporary classrooms. North Georgetown, Long Neck and Phillip Showell's classrooms should be ready by end of October/first of November time frame with East Millsboro being delayed a little longer.
- Ingram Pond – Mr. Larry Walton is still trying to get the best deal for us on the tree harvest. He is hoping to get \$46,000-\$48,000. We are waiting to hear from Mr. Lawson on the proposal to farm the fields.
- Lord Baltimore Walking Track Proposal – Mrs. Janet Hickman was here on behalf of the PTO, which would like to install a walking track at the sum of \$7,900-\$8,400 which they will fund entirely. The walking track would consist of very fine gravel which would be replenished every 5 years; and the spraying for weed control would be solely at the PTO's expense. The track would be a ¼ mile track with six lanes. The Board approved the proposal.
- Upcoming Capital Request – It was decided by the Building & Grounds committee that the district would not go to referendum next year.
- Architectural Services Update – Mr. Patrick Miller gave an update and reported the following:
 - Public Notice for Request For Quotations (RFQ) #36-13-60 will commence on 06/07/2013;
 - Mandatory Pre-Bid Meeting RFQ #36-13-60 will be held on 06/17/2013 @ 1 p.m. @ IREC;
 - Deadline for Proposal Submission will be 07/03/2013 @ 2 p.m. @ Data Service Center; and Final Award Notification will be no later than August 5, 2013

Comprehensive School Safety Committee

Mr. Layfield reported that the next committee meeting will be held on August 26, 2013, at Sussex Central High School.

Curriculum Committee

Mr. James Hudson reported that the Curriculum Committee met on June 15, 2013.

Mr. James Hudson shared with the Board the following items:

Kindergarten Progress

- Furniture/equipment was ordered for all new classrooms
- Curriculum is being developed by the CIAA department
- Report Card Committee is working on a new kindergarten report card, which will be aligned.

Common Core State Standards

- Professional Development modules will be used for training at every school on June 14, 2013.
- Judy Carr from ASCD (Association for School Curriculum Development) – July 8 & 9- will present a workshop for our administrators regarding school- based best practices.
- Advanced Placement upgrades are taking place this summer.

BOARD OF EDUCATION REGULAR MEETING MINUTES

June 25, 2013

Page 5

- Springboard curriculum (pre AP) is being considered for honors classes in grades 6-10.

BRINC

- Funding should be coming

Other Topics

- STEM (Project Lead the Way)
 - Exam results for IRHS
 - 10 of 11 students exceeded the national standard
 - 2 perfect scores
- SCHS
 - Final approval has been given for the IB (International Baccalaureate)
 - Summer training is extensive for Jay Owens, teachers and district personnel
- IRHS
 - Dual Enrollment course through the University of Delaware has been established.
 - English 110 will be offered to the first IR cohort of 18 students.
 - Plans to expand dual enrollment offerings will be considered.

DSBA Board of Directors

Mr. Douglas Hudson reported that the DSBA meeting was held on June 12, 2013. There was a Homeland Security presentation by Mr. Hughes. Closing vs. not closing schools on election dates was discussed.

DSBA Legislative Committee

Mr. Bireley reported that the topic of polling locations on election dates was discussed.

Finance Committee

Mr. Miller reported that the financial reports were reviewed at the Finance Committee Meeting on June 15, 2013.

Mary Bailey Scholarship

No report.

Policy Committee

Mr. Collins presented Policy IKA-Grading Policy for a second reading.

Policy-2nd Reading

IKA-Grading Systems

It was moved by Mr. Collins, seconded by Mr. James Hudson, to approve policy IKA-Grading Systems. The motion passed unanimously (9-0).

IREA Representative

No report.

BOARD OF EDUCATION REGULAR MEETING MINUTES

June 25, 2013

Page 6

Superintendent's Report

School Visits

Dr. Bunting had the privilege of observing continued learning in the classrooms at Lord Baltimore Elementary and Howard T. Ennis.

Special Events

Dr. Bunting shared with the Board recent events in the District. Dr. Bunting

- Attended commencement exercises at Sussex Central and Indian River high schools, Howard T. Ennis and Southern Delaware School of the Arts.
- Met with Vision 2015's new Executive Director.
- Met with the head of First State Community Action.
- Represented Sussex County at the quarterly meeting of the Governors' STEM Advisory Council in Dover.
- Attended the SDSA dance performance.
- Attended Long Neck Elementary School's choral concert.
- Attended the CAMP program's end-of-year luncheon.
- Attended Indian River High School's Senior Awards Program.
- Attended the Secretary of Education's monthly meeting for Chief School Officers.
- Lead the *Lincoln on Leadership* book talk at the third session of this year's ADP program.
- Participated in assistant principals' interviews.
- Participated in a BRINC planning meeting at New Castle County Vo-Tech's Delcastle High School.
- Spoke at the Rodel Foundation's Celebratory Reception at William Penn High School.
- Completed written summatives for the assistant superintendent, five directors, and eight of the fifteen principals.

Upcoming Events

- Summer Administrative Institute is scheduled for July 8th -10th.
- All schools will be shifting to a four-day week beginning on July 1st. Buildings will be opened from 7:00 a.m. until 5:00 p.m. on Monday - Wednesday and 7:00 a.m. until 4:30 p.m. on Thursdays. Summer hours will be posted on doors and have been publicized in local papers.
- The IRSD Board of Education Organizational Meeting will be held at Millsboro Middle School on Tuesday, July 2nd at 8:00 a.m.

BRINC

Dr. Bunting shared with the Board the BRINC Initiative Status Report and update.

Summer School Dates

Dr. Bunting shared with the Board that classes began today and will continue until July 22nd for qualifying students at the following schools: John M. Clayton Elementary, East Millsboro Elementary, Georgetown Middle, Selbyville Middle, Indian River and Sussex

BOARD OF EDUCATION REGULAR MEETING MINUTES

June 25, 2013

Page 7

Central high schools. Georgetown Elementary and Howard T. Ennis' programs will conclude on August 1st. North Georgetown Elementary's summer sessions will begin on July 2nd and continue through August 15th.

Financial Reports

Regular Invoices for month ending May 31, 2013

It was moved by Mr. Layfield, seconded by Mr. Fink, to approve the payment of the Regular Invoices for the month ending May 31, 2013. The motion passed unanimously (9-0).

Financial Summaries for month ending May 31, 2013

Mr. Miller reviewed the Financial Summaries for the month ending May 31, 2013.

Minor Cap Improvement Project Summaries for month ending May 31, 2013

Mr. Miller reviewed the Minor Cap Improvement Project Summaries for the month ending May 31, 2013.

Minor Cap Improvement Financial Summaries for month ending May 31, 2013

Mr. Miller reviewed the Minor Cap Improvement Financial Summaries for the month ending May 31, 2013.

Minor Cap Change Orders for month ending May 31, 2013

Mr. Miller reviewed and recommended approval of the Minor Cap Change Orders dated May 31, 2013, in the amount of \$8,917.00. It was moved by Mr. James Hudson, seconded by Mr. Collins, to approve the recommendation. The motion passed unanimously (9-0).

Minor Cap Improvement Payment Authorization for month ending May 31, 2013

Mr. Miller reviewed the Minor Cap Improvement Payment Authorizations for the month ending May 31, 2013. It was moved by Mr. Layfield, seconded by Mr. Collins, to approve the minor cap payment authorization in the amount of \$155,228.15. The motion passed unanimously (9-0).

Contingency Accounting Summary for month ending May 31, 2013

Mr. Miller reviewed the Contingency Accounting Summary for the month ending May 31, 2013.

Major Capital Construction Management RFQ #36-13-39

It was moved by Mr. Collins, seconded by Mr. Fink, to accept the administration's recommendation. The motion passed (6-3).

For the motion: Mr. Bireley, Mrs. Bunting, Mr. Collins, Mr. Fink, Mr. James Hudson, Mrs. Wright.

Against the motion: Mr. Layfield, Mr. Douglas Hudson, Mr. Fritz.

BOARD OF EDUCATION REGULAR MEETING MINUTES

June 25, 2013

Page 8

Proposed FY 2014 Tax Rates

FY 2014 Minor Cap Tax Rate Recommendation

Mr. Miller recommended that the Minor Cap Tax Rate for the District remain constant at .0330 cents per \$100 of assessed valuation for the upcoming fiscal period.

FY 2014 Debt Service Tax Rate Recommendation

Mr. Miller recommended that the Debt Service Rate for the local bonded indebtedness be increased for the upcoming fiscal period ending June 30, 2014. This recommendation will permit the Debt Service rate to increase from .3150 cents per \$100 of assessed valuation. This rate recommendation will allow the District to collect the required funds for our bonded indebtedness payments and the anticipated notes for the upcoming school construction.

FY 2014 Tuition Tax Rate

Mr. Miller recommended the FY 2014 Tuition Tax Rate for the Indian River School District remain constant at a total rate of 0.5300 cents per \$100 of assessed value.

FY 2014 Current Expense Tax Rate

Mr. Miller recommended the FY 2014 Current Expense Tax Rate for the local taxpayers be adjusted for the upcoming fiscal period ending June 30, 2014 based upon our most recent successful referendum. This process will permit the Current Expense Tax Rate to increase from \$1.745 per \$100 of assessed valuation to \$1.860 per \$100 of assessed valuation. The rate referendum will allow the District to collect the required funds for implementation of full day kindergarten and other identified programs, such as STEM, IB, AVID, and others.

FY 2014 Tax Rate Proposal

Mr. Miller recommended that the property tax assessment for the Indian River School District be adjusted from \$2.625 per every \$100 of assessed valuation to \$2.743 per every \$100 of assessed valuation for the upcoming fiscal period FY 2014.

It was moved by Mr. James Hudson, seconded by Mr. Douglas Hudson to approve the Proposed FY 2014 Tax Rates. The motion passed unanimously (9-0).

Communications

Dr. Bunting shared with the Board a thank you note from Dr. Janet Hickman.

Use of Facilities Request

- (1) Use of SC tennis courts by Kent County Tennis Association, Delaware Tennis District, MS/USTA on June 14, 2013.

Dr. Bunting recommended approval of the use of facilities request. It was moved by Mrs. Bunting, seconded by Mr. Collins, to approve the superintendent's recommendation. The motion passed unanimously (9-0).

BOARD OF EDUCATION REGULAR MEETING MINUTES

June 25, 2013

Page 9

Public Comments

Mr. Lloyd Elling addressed the Board to discuss changing the name and mascot of the Indian River School District. Mr. Elling offered a new name suggestion of "Inlet" River School District", and possibly changing the Indian mascot to a dolphin, sea turtle, shark, or whale. Mr. Elling also discussed the past history of Indians in both the local community and the entire country.

Executive Session

It was moved by Mr. James Hudson, seconded by Mr. Douglas Hudson, to go into Executive Session at 7:56 p.m. for the purpose of discussing personnel, student hearings, and litigation. The motion passed unanimously (9-0).

Reconvene

It was moved by Mr. James Hudson, seconded by Mr. Douglas Hudson, to reconvene in Regular Session at 10:15 p.m. The motion passed unanimously (9-0).

Personnel

Personnel Agenda for June 25, 2013

It was moved by Mr. Douglas Hudson, seconded by Mr. James Hudson, to approve the Personnel Agenda for June 25, 2013. The motion passed unanimously (9-0).

Personnel Addendum for June 25, 2013

It was moved by Mr. Fink, seconded by Mr. Layfield, to approve the Personnel Addendum for June 25, 2013, excluding candidates Nos. 10, 14, and 17. The motion passed unanimously (9-0).

It was moved by Mr. Layfield, seconded by Mr. Douglas Hudson, to approve candidate No. 10 on the Personnel Addendum for June 25, 2013. The motion passed (8-0-1).

For the Motion: Mr. Bireley, Mr. James Hudson, Mrs. Bunting, Mr. Douglas Hudson, Mr. Fink, Mr. Fritz, Mr. Layfield, Mrs. Wright

Abstained: Mr. Collins

It was moved by Mr. Layfield, seconded by Mr. Douglas Hudson, to approve candidate No. 14 on the Personnel Addendum for June 25, 2013. The motion passed (8-0-1).

For the Motion: Mr. Bireley, Mr. James Hudson, Mrs. Bunting, Mr. Douglas Hudson, Mr. Fink, Mr. Fritz, Mr. Layfield, Mrs. Wright

Abstained: Mr. Collins

It was moved by Mr. James Hudson, seconded by Mr. Collins, to approve candidate No. 17 on the Personnel Addendum for June 25, 2013. The motion passed unanimously (9-0).

Mr. James Hudson thanked candidate No. 17 for his many years of dedicated service.

Personnel Contractual Agenda for June 25, 2013

It was moved by Mr. Fink, seconded by Mr. Collins, to approve the Personnel Contractual Agenda for June 25, 2013. The motion passed unanimously (9-0).

BOARD OF EDUCATION REGULAR MEETING MINUTES

June 25, 2013

Page 10

Student Hearings

Student Nos. 13-64, 13-65, 13-66, 13-67, 13-68, 13-69 and 13-70

It was moved by Mr. James Hudson, seconded by Mr. Collins, to approve the Hearing Officers' recommendations on Student Nos. 13-64, 13-65, 13-66, 13-67, 13-68, 13-69 and 13-70. The motion passed (7-2).

For the motion: Mr. Bireley, Mr. Layfield, Mrs. Bunting, Mr. Collins, Mr. Fink, Mr. Douglas Hudson, Mr. James Hudson.

Against the motion: Mr. Fritz, Mrs. Wright.

2013-14 Confidential Secretaries' Salaries

It was moved by Mr. Layfield, seconded by Mrs. Bunting, to approve the administration's recommendation for the 2013-14 Confidential Secretaries' Salaries. The motion passed unanimously (9-0).

Adjournment

President Bireley adjourned the meeting at 10:30 p.m.

Respectfully submitted,



Susan S. Bunting, Ed.D.
Secretary and Superintendent
Board of Education
Indian River School District

Charles M. Bireley
President
Board of Education
Indian River School District

CMB/SSB:jmt