

INDIAN RIVER SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING  
TUESDAY, JANUARY 22, 2013 – 7:00 P.M.  
INDIAN RIVER HIGH SCHOOL CAFETERIA

MINUTES

Call to Order

President Charles M. Bireley called the Regular Meeting of the Indian River School District Board of Education to order at 7:05 p.m.

Roll Call

Board Members Present: Charles M. Bireley, Rodney Layfield, Donald Hattier, Scott Collins, Shaun Fink, Douglas Hudson, James Hudson, (Mrs.) Leolga Wright, (Mrs.) Nina Lou Bunting.

Board Member Absent: James Fritz

Approval of Agenda – January 22, 2013

It was moved by Mr. Doug Hudson, seconded by Mr. Scott Collins, to approve the agenda. The motion passed unanimously (9-0).

Presentation of Colors

The Presentation of Colors was performed by the Indian River High School Marine JROTC.

Student Government

The student council sophomore president, Clay Harvey, shared with the Board recent school events.

Approval of Minutes

Board of Education Regular Meeting Minutes – December 18, 2012

It was moved by Mr. Layfield, seconded by Mrs. Bunting, to approve the minutes as submitted. The motion passed unanimously (9-0).

Board of Education Executive Session Meeting Minutes – December 18, 2012

It was moved by Mr. Layfield, seconded by Mrs. Bunting, to approve the minutes as submitted. The motion passed unanimously (9-0).

Special Recognition

President Bireley and Dr. Bunting recognized and presented certificates to the following for their accomplishments:

All State Junior Chorus (SDSA): Katrina Staib, Kennedy Butch, Megan Dawson, Katelynn Hitchens, Abigail Thornberg (Soprano); Devon Lynch, Rebecca Bristow, Holly Fello, Lauren Mahetta, Savannah Shockley, Kerrine Walls (Alto); Hunter Wyrick (Tenor); Danny Keenan, Sam Nitz, Davis Taylor, Sam Townsend (Bass).

## BOARD OF EDUCATION REGULAR MEETING MINUTES

January 22, 2013

Page 2

First Team All State (IR): Marquel Knight (Football); Collier Donald , Luis Cruz (Soccer)

First Team All Conference Soccer (IR) : Sam Cannon, Luis Cruz, Collier Donald, Samuel Izzo, Alberto Pacheco-Alvarez, Eduardo Ruiz

First Team All Conference Football (IR): Joost Elling, Kees Elling, Zachary Hill, Allen Justice, Marquel Knight, Aaron Moore

First Team All Conference Field Hockey (IR): Jodie Powell

Delaware High School Boys Soccer Coaches Association Coach of the Year (IR): Steve Kilby

### Other Visitors and Staff in Attendance

Susan Bunting, Gary Brittingham, Jennifer Troublefield, Patrick Miller, Sandy Smith, LouAnn Hudson, Belinda Waples, Pep Lewis, John Eckrich, Dave Maull, Cliff Toomey, Lesia Jones, Travis Jones, Audrey Carey, Kelly Dorman, Carol Marcellus, Laura Schneider, Walt Smith, Mike Williams, Rick Evans, Char Hopkins, Renee Jerns, Jay Owens, Neil Stong, Neil Beahan, David Hudson, Mark Steele, Linda Hockman, Janet Hickman, Don Ayette, Regena Izzo, Dawn Keenan, Paul Hardy, Pamela Hitchens, Denise Adkins, Rebecca Bristow, Rita Bristow, Les Bristow, Katelyn Hitchens, Dawn Carroll, James Carroll, Sam Cannon, Mary Cannon, Holly Zillo.

### Pubic Comments

Mr. Don Ayette offered a short prayer for the Board.

### New Business

#### School Choice Applications for 2012-13

It was moved by Dr. Hattier, seconded by Mr. Layfield, to approve the School Choice Applications for 2012-13 as recommended. The motion passed unanimously (9-0).

#### Delaware Talent Cooperative

It was moved by Mr. Layfield, seconded by Mr. Fink, to table discussion until executive session. The motion passed unanimously (9-0).

#### Sussex County Property Tax Request

It was moved by Mr. Layfield, seconded by Mr. Collins, to deny the waiving of the Sussex County property tax request. The motion passed (8-0-1).

For the motion: Charles M. Bireley, Rodney Layfield, Donald Hattier, Scott Collins, Shaun Fink, Douglas Hudson, James Hudson, Leolga Wright.

Abstained: Nina Lou Bunting

## BOARD OF EDUCATION REGULAR MEETING MINUTES

January 22, 2013

Page 3

### Construction Services

It was moved by Mr. James Hudson, seconded by Mr. Collins, to move forward with construction services with referendum passage. The motion passed unanimously (9-0).

### Committee Reports

#### Athletic Fields Oversight

No report.

#### Buildings & Grounds Committee

Mr. Layfield reported that the Buildings & Grounds Committee met on January 14, 2013.

Mr. Layfield reported on the following items:

- Delaware Co-op representative Julia Goff has submitted a report to the Vice President of Operations. We should have an answer on our claim for the damage which occurred when the one phase of electric was dropped. The Co-op will have an insurance adjuster visit the site if it is necessary.
- Athletic Fields Updates- IR - Grass is coming up on newly graded football practice field. Baseball fields have been kept in good condition and some low spots have been filled in. SC- The new practice fields are in good shape. Irrigation has been winterized for winter. R+L irrigation is scheduled to complete the irrigation work on softball and baseball fields during the week of January 21.
- Georgetown Middle Auditorium Updates - The carpet has been installed; the hardwood floors have had some additional repairs; the seats have been installed; the punch list has been started; the blackout shades have been ordered; the handrails have been ordered and are scheduled for delivery next week; and lighting and audio visual quotes have been received. The project is coming to a close.
- Football Stadium Lights – The lights are now scheduled to be removed the week of January 28<sup>th</sup>.

#### Bid #36-12-01 – Georgetown Middle School Area E Renovations

It was moved by Mr. Layfield, seconded by Mr. James Hudson, to accept Bid #36-12-01. The motion passed unanimously (9-0).

#### Comprehensive School Safety Committee

Mr. Layfield reported that the committee will meet on January 30, 2013, at Indian River High School at 5:00 p.m.

## BOARD OF EDUCATION REGULAR MEETING MINUTES

January 22, 2013

Page 4

### Curriculum Committee

Mr. James Hudson reported that the Curriculum Committee met on January 14, 2013.

Mr. James Hudson shared with the Board the following items:

- Dr. LouAnn Hudson gave the committee an update on the training sessions planned for February 1<sup>st</sup>. In-service activities will center on Common Core implementation. There are specialists coming from DOE as well as several other outside organizations to train our staff. The bulk of the trainings will be facilitated by Indian River School District administrators, specialists and teachers. The teachers will have the opportunity to share feedback on the sessions both through on site ratings and online surveys.
- Dr. Carey detailed the major differences between our previous standards and the Common Core State Standards for grades 3 - 5. Mr. Jim Hudson asked for a similar overview of 6 – 8 grade standards for next month.
- Dr. Hopkins shared an update on the immersion program at John M. Clayton Elementary School. She invited the committee to come see the teachers and students in action. She is pleased with the progress. There is a session for this year's parents scheduled for January 30<sup>th</sup> from 6 – 7 p.m. at JMC. Everyone is invited to attend.
- Dr. LouAnn Hudson shared plans to review the grading policy with specific attention to high school grading and weighting for advanced course work. The policy will be reviewed at the policy meeting and discussed with high school principals and guidance counselors before the next steps are taken.
- Mrs. Nina Lou Bunting posed questions about formative assessments in classrooms and questioned if there was enough formative assessing taking place in our classrooms. A current plan for training administrators on assessment systems was shared by Dr. Bunting and Dr. Hudson.
- Advanced Placement efforts were updated.
  - o Midterm exams were reviewed at the end of 1<sup>st</sup> marking period. Principals assured that schools used released AP exam questions for test items in the past and will continue to do so this year.
  - o Mr. Doug Hudson shared his lingering concerns about AP courses, grading and exams.

### DSBA Board of Directors

Mr. Bireley reported that the annual DSBA meeting will be held on February 27, 2013, at the Sheraton in Dover.

### DSBA Legislative Committee

Mr. Bireley reported that the next meeting will be held January 23, 2013.

### Finance Committee

Mr. Miller reported that the financial reports were reviewed at the Finance Committee Meeting on December 10, 2012.

## BOARD OF EDUCATION REGULAR MEETING MINUTES

January 22, 2013

Page 5

### Mary Bailey Scholarship

Mr. Doug Hudson reported that the applications are being completed and should be ready for review in March.

### Policy Committee

Mr. Collins shared with the Board that the next Policy Committee Meeting will be held on February 11, 2013, at 4:30 p.m. at IREC.

### IREA Representative

No report.

### Superintendent's Report

#### Referendum

Dr. Bunting shared with the Board the time and effort that has revolved around the promotion of the upcoming referendum. The team members have presented to the faculties of all the schools in the district. They have met with PTO groups at North Georgetown Elementary, Lord Baltimore Elementary, Phillip Showell Elementary, Georgetown Elementary, and Georgetown Middle school. The team has also met with the 9-12 Patriots Club, Fenwick Island Lions Club, Southeastern Rotary and Millsboro-Georgetown Rotary Clubs, Georgetown Kiwanis Club, Georgetown and Millsboro Chambers of Commerce, as well as various groups of ministers and civic leaders. Interviews were conducted on both regular and Hispanic radio stations.

### Special Events

Dr. Bunting shared with the Board recent events in the District. Dr. Bunting

- Attended Selbyville Middle School band and choral concert and SDSA's vocal concert
- Viewed Project V.I.L.L.A.G.E.'s holiday program
- Participated in two state Charter School Advisory Council meetings
- Hosted a Sussex County Chiefs' meeting
- Interviewed the final candidate for the Vision 2015 Network's director's position
- Participated in a TELL Delaware survey webinar
- Chaired another Community School Partnership Committee meeting
- Completed the latest DPAS II Expert Evaluator training
- Provided Mike Terrell and Roger Marino from Mountaire with a tour of Project V.I.L.L.A.G.E. and a description of both its instructional and outreach programs
- Interviewed candidates for the Supervisor of Secondary Instruction
- Joined principal Mike Williams in showcasing Georgetown Middle School's Vision 2015 training implementation success during a recent visit by Paul Herdman, President and CEO of the Rodel foundation and one of the architects of the Vision Network
- Participated in January's Leadership Institute X session with over 30 district principals, assistant principals, and central office personnel
- Continued efforts to promote the BRINC project and secure funding for the grant, efforts which culminated this afternoon in a meeting with Governor Markell

## BOARD OF EDUCATION REGULAR MEETING MINUTES

January 22, 2013

Page 6

### STEM

Principals Mark Steele and Mike King, and Vice Principal Bennett Murray provided the Board with details of the district's STEM (Science, Technology, Engineering, and Mathematics) initiative and its advantages for the district's students. The program has been implemented at both Indian River High School and Selbyville Middle School this year.

### District Calendar Change

Indian River High School has requested to change the IR prom from May 11, 2013 to May 4, 2013

### Financial Reports

#### Regular Invoices for month ending December 31, 2012

It was moved by Dr. Doug Hudson, seconded by Mr. Layfield, to approve the payment of the Regular Invoices for the month ending December 31, 2012. The motion passed unanimously (9-0).

#### Financial Summaries for month ending December 31, 2012

Mr. Miller reviewed the Financial Summaries for the month ending December 31, 2012.

#### Minor Cap Change Orders for month ending December 31, 2012

Mr. Miller reviewed that there were no Minor Cap Change Orders for the month ending December 31, 2012.

#### Minor Cap Improvement Payment Authorizations for month ending December 31, 2012

Mr. Miller reviewed the Minor Cap Improvement Payment Authorizations (GM) in the amount of \$99,454.40 for the month ending December 31, 2012.

It was moved by Mr. Layfield, seconded by Mr. Fink to approve the minor cap payment authorizations in the amounts of \$99,454.40. The motion passed unanimously (9-0).

#### Minor Cap Improvement Project Summaries for month ending December 31, 2012

Mr. Miller reviewed the Minor Cap Improvement Project Summaries for the month ending December 31, 2012.

#### Contingency Accounting Synopsis for month ending December 31, 2012

Mr. Miller reviewed the Contingency Accounting Synopsis for month ending December 31, 2012.

### Quarterly Financial Statement

It was moved by Mr. Layfield, seconded by Mr. James Hudson to adopt the quarterly financial statement. The motion passed unanimously (9-0).

## BOARD OF EDUCATION REGULAR MEETING MINUTES

January 22, 2013

Page 7

### Communications

#### Field Trip Request

- (1) Overnight trip by SC Mock Trial Team – February 21-13, 2013, to Wilmington, DE
- (2) Trip by IR Cheer/Dance Team – January 27, 2013, to Wilmington, DE
- (3) Trip by MM Winter Cheerleading Team – February 17, 2013, to Wilmington, DE

Dr. Bunting recommended approval of the field trip requests. It was moved by Dr. Hattier, seconded by Mrs. Bunting, to approve the superintendent's recommendation. The motion passed unanimously (9-0).

#### Use of Facilities Request

- (1) Use of SC Auditorium by Frontline Ministries on February 21 & 22, 2013 and March 27 & 28, 2013

Dr. Bunting recommended approval of the use of facilities request. It was moved by Dr. Hattier, seconded by Mrs. Bunting, to approve the superintendent's recommendation. The motion passed unanimously (9-0).

#### Public Comments

No comments.

#### Executive Session

It was moved by Dr. Hattier, seconded by Mr. James Hudson, to go into Executive Session at 8:07 p.m. for the purpose of discussing personnel, student hearings, and litigation. The motion passed unanimously (9-0).

#### Reconvene

It was moved by Mr. Collins, seconded by Mr. Fink, to reconvene in Regular Session at 10:40 p.m. The motion passed unanimously (9-0).

#### Personnel

##### Personnel Agenda for January 22, 2013

It was moved by Dr. Hattier, seconded by Mr. Collins, to approve the Personnel Agenda for January 22, 2013. The motion passed unanimously (9-0).

##### Personnel Addendum for January 22, 2013

It was moved by Mr. Layfield, seconded by Mr. Fritz, to approve the Personnel Addendum for January 22, 2013, excluding candidate No. 1. The motion passed unanimously (9-0).

It was moved by Mr. James Hudson, seconded by Dr. Hattier, to approve Candidate No. 1 on the Personnel Addendum for January 22, 2013. The motion passed (8-0-1).

For the Motion: Mr. Bireley, Mrs. Bunting, Dr. Hattier, Mr. James Hudson, Mr. Doug Hudson, Mrs. Wright, Mr. Collins

Abstained: Mr. Fink

BOARD OF EDUCATION REGULAR MEETING MINUTES

January 22, 2013

Page 8

Personnel Contractual Agenda for January 22, 2013

It was moved by Mr. Layfield, seconded by Mr. Fink, to approve the Personnel Contractual Agenda for January 22, 2013. The motion passed unanimously (9-0).

13-04 PER

It was moved by Mr. Layfield, seconded by Mr. Fink, to table discussion until executive session. The motion passed unanimously (9-0).

Student Hearings

Student Nos. 13-13, 13-14, 13-15, 13-16, and 13-17

It was moved by Mr. Layfield, seconded by Mr. James Hudson, to approve the Hearing Officers' recommendations on Student Nos. 13-13, 13-14, 13-15, 13-16, and 13-17. The motion passed unanimously (9-0).

Adjournment

President Bireley adjourned the meeting at 10:55 p.m.

Respectfully submitted,



Susan S. Bunting, Ed.D.  
Secretary and Superintendent  
Board of Education  
Indian River School District

Charles M. Bireley  
President  
Board of Education  
Indian River School District

CMB/SSB:jmt