

INDIAN RIVER SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING  
TUESDAY, FEBRUARY 26, 2013 – 7:00 P.M.  
SUSSEX CENTRAL HIGH SCHOOL CAFETERIA

MINUTES

Call to Order

President Charles M. Bireley called the Regular Meeting of the Indian River School District Board of Education to order at 7:00 p.m.

Roll Call

Board Members Present: Charles M. Bireley, Rodney Layfield, James Fritz, Scott Collins, Shaun Fink, Douglas Hudson, James Hudson, (Mrs.) Leolga Wright, (Mrs.) Nina Lou Bunting.

Board Member Late (7:03 p.m.): Dr. Hattier

Approval of Agenda – February 26, 2013

It was moved by Mr. Doug Hudson, seconded by Mr. Scott Collins, to approve the agenda. The motion passed unanimously (9-0).

Presentation of Colors

The Presentation of Colors was performed by the Sussex Central High School Marine JROTC.

Student Government

The student council representative, Tina Willey, shared with the Board recent school events.

Approval of Minutes

Board of Education Regular Meeting Minutes – January 22, 2013

It was moved by Mr. Collins, seconded by Mr. Doug Hudson, to approve the minutes as submitted. The motion passed unanimously (10-0).

Board of Education Executive Session Meeting Minutes – January 22, 2013

It was moved by Mr. Layfield, seconded by Mrs. Bunting, to approve the minutes as submitted. The motion passed unanimously (10-0).

Special Recognition

President Bireley and Dr. Bunting recognized and presented certificates to the following for their accomplishments:

- First Place State Fire Prevention Essay Contest (LN): Steven Schofield
- All State Band (MM): Zoe Stayman (French Horn)
- All State Junior Chorus (MM): Eryk Bluto (Tenor), Natalie Atkinson (Alto)
- All County Band (MM): Naiya Smith (Clarinet), Zoe Stayman (French Horn), Tyler Robbins (Trombone), Jordan Macrohon (Mallets)
- All County Band (GM): Bridgett Barrett (Clarinet), Alexis Peden (Flute)
- All State Chorus (SC): Kristina Harmon

## BOARD OF EDUCATION REGULAR MEETING MINUTES

February 26, 2013

Page 2

- Academic All Conference (SC): Garrett Hudson (Football); Ryan Boucher, Jason Hickman, Mikayla Ockels (Cross Country); Katie Warrington (Field Hockey); Jeralyne Hyland, Jordan Willey (Volleyball)
- First Team All Conference Football (SC): Butch Booth, Travis Caraway, Justin Smarte, Quan Murray, Keith Jones, Greg Taylor, Alberto Sosa
- First Team All Conference Soccer (SC): Alberto Sosa, Walter Perez
- First Team All State Soccer (SC): Alberto Sosa
- Horatio Alger National Scholar (SC): Rosemond Dorleans
- Referendum Recognition: Allison Burris Castellanos, Joe McCarron, Kevin Andrade
- Above and Beyond: Joey Spicer
- Project V.I.L.L.A.G.E: Mountaire representatives will be recognized at the March Board Meeting

### Other Visitors and Staff in Attendance

Susan Bunting, Gary Brittingham, Jennifer Troublefield, Patrick Miller, LouAnn Hudson, Belinda Waples, Pep Lewis, John Eckrich, Dave Maull, Cliff Toomey, Lesia Jones, Audrey Carey, Kelly Dorman, Laura Schneider, Sharon DiGirolamo, Walt Smith, Mike Williams, Mike King, Rick Evans, Char Hopkins, Renee Jerns, Jay Owens, Neil Stong, Melissa Kansak, Neil Beahan, David Hudson, Mark Steele, Linda Hockman, JR Emanuele, Janet Hickman, Jamillah Jiminez, Tim Hake, Bernadette Hake, Sue Lore, Donald Hickman, Brenda Hickman, Jason Hickman, James Fisher, Brad Hastings, Jeralyne Hyland, Lunalle Hyland, Karen Kruger, Samren Sam, Eryk Bluto, Jordan Macrohon, Jordan Willey, Jennifer Willey, Mark Willey, Claudia Waters, Elva D. Allen, Chris Megee, Jeff Wyatt, Greg Taylor, Cindy Okels, Lorraine Tomlin, Robyn Jones, Robin Harmon, Kristina Harmon, Katie Warrington, Charlene Warrington, Steve Warrington, Garrett Hudson, Dawn Hudson, Tia Wheatley, Tina Steiner, Joseph McCarron, Allison Burris Castellanos, Kevin Andrade, Rosemond Dorleans, Rosette Dorleans, Jerry Peden, Danielle Peden, Alexis Peden, Nicole DeGirolano, Benny Perez, Mary Robbins, Francine Taylor.

### Pubic Comments

Mr. Wayne Holsten offered a short prayer for the Board.

### New Business

#### School Choice Applications for 2012-13 and 2013-14

It was moved by Mr. Collins, seconded by Mr. Layfield, to approve the School Choice Applications for 2012-13 and 2013-14 as recommended. The motion passed unanimously (10-0).

### School Climate Personnel

Dr. Bunting and Mr. Miller shared with the Board that funding for School Climate Personnel for the 2013-2014 school year would come from local funds.

## BOARD OF EDUCATION REGULAR MEETING MINUTES

February 26, 2013

Page 3

### SDSA Kindergarten

It was moved by Mr. Collins, seconded by Mrs. Bunting, to approve full-day kindergarten at Southern Delaware School of the Arts. The motion passed unanimously (10-0).

### Technology Contingency

District administrators discussed that designated budgets be set aside for future technology purchases.

### 2013-2014 Transportation Costs

Mr. Miller shared with the Board that the transportation costs for the 2013-2014 school year would be approximately \$7.5 million dollars.

### Delaware Talent Cooperative

It was moved by Mrs. Bunting, seconded by Mr. Fink, to table discussion until executive session. The motion passed unanimously (10-0).

### Construction Services

It was moved by Dr. Hattier, seconded by Mr. Fink, to use a Construction Management Company for upcoming construction. The motion passed (9-1).

For the Motion: Mr. Bireley, Mrs. Bunting, Mr. Collins, Mr. Fink, Dr. Hattier, Mr. James Hudson, Mr. Doug Hudson, Mrs. Wright, Mr. Fritz

Against: Mr. Layfield

### Committee Reports

#### Athletic Fields Oversight

No report.

### Buildings & Grounds Committee

Mr. Layfield reported that the Buildings & Grounds Committee met on February 11, 2013.

Mr. Layfield reported on the following items:

- Christopher Smith presented his Eagle Scout Project of refurbishing/repairing and installing new bicycle racks at SDSA and Phillip Showell. This will be placed on the February 26, 2013 Board meeting agenda for approval.
- The claim with Delaware Electric Co-op for property damage from 11/7/11 has been settled with a payment of \$18,741.90.
- Minor Capital Financial Report – Mr. Miller submitted a summary of the schedule of projects for this fiscal year, schedule of Minor Cap Appropriations, Minor Capital Improvement Change Order Authorizations, and Minor Capital Improvement Payment Authorizations. All were discussed and will be on the Board of Education agenda for approval.

### **Athletic Fields**

- Diamond-Tex has been delivered to all athletic fields with the exception of the Millsboro Middle School. Discussion still on-going regarding the work that needs to be done at the Millsboro Middle School field. Board requested work at all schools to be completed by March 1. This will be on the agenda for the March board meeting.
- R&L Irrigation has been delayed by illness and weather in getting the irrigation work completed on the softball and baseball fields at SCHS. It is questionable whether the fields will be ready by March 1, 2013.
- Athletic Field Maintenance Accounting Synopsis – Mr. Miller reviewed the accounting synopsis and answered any questions which came up.

### **Georgetown Middle Updates**

- Construction finishing up – Sound & Audio is installing equipment; work should be completed within 2 weeks. The Board wants John L Briggs to repair the floor issues immediately. Overall, the project is looking very nice.
- The football stadium lights at Georgetown Middle have been removed.
- E Wing Update- Demolition has begun. Progress is moving forward. Completion is anticipated by the end of July 2013.
- Decision by Board that any contractor will provide the District with a start and finish timeline document for every job they undertake.

### **Storage Needs for Several Schools**

- Estimates have come in for pole buildings that could be used for classrooms and then converted to storage units for future. These would be proposed for Phillip Showell, East Millsboro, Long Neck and North Georgetown. This item will be added to the Board Meeting Agenda for 2/26/13.

### **Contingency Allocations and Prioritized Listings**

- Mr. Brittingham reviewed a detailed spreadsheet which highlighted equipment needs for different schools. Secure entrances and swipe cards are needed at several locations. Other issues being looked at are the security of lobby entrances and installation of security cameras at several locations. These items will be brought to the agenda for the Board Meeting on 2/26/13. At the next B&G meeting the Raptor System and bus cameras will be discussed.
- Recommendation for Board Agenda 2/26/13: The hiring of an architect and project manager for the upcoming construction projects.
- The next meeting date is March 18, 2013.

### **Eagle Scout Project – SDSA & PS**

It was moved by Mr. Layfield, seconded by Dr. Hattier, to accept the Eagle Scout Project presented by Christopher Smith. The motion passed unanimously (10-0).

## BOARD OF EDUCATION REGULAR MEETING MINUTES

February 26, 2013

Page 5

### Comprehensive School Safety Committee

Mr. Layfield reported that the committee met on January 30, 2013, at Indian River High School. Mr. Layfield shared with the Board that Indian River School District is leading the State with its comprehensive school safety plans.

It was moved by Mr. Layfield, seconded by Mr. Collins, to start bidding on steps 3 and 4 of the security plans. The motion passed unanimously (10-0).

### Curriculum Committee

Mr. James Hudson reported that the Curriculum Committee met on February 11, 2013.

Mr. James Hudson shared with the Board the following items:

- Construction plans were discussed as well as the possibility of transition classrooms for implementation of full-day kindergarten.
- Full-day kindergarten implementation will take place in the fall of 2013. Visits to Milford School District's Early Childhood Center and Caesar Rodney's Early Childhood Center will be scheduled for administrators and board members in the near future.
- Weekly meetings have been scheduled to plan for Kindergarten implementation.
- Other curricular programs including International Baccalaureate, Advanced Placement, STEM and AVID were discussed.
- Mr. Owens briefed the committee on SCHS's efforts to raise Advanced Placement scores.
  - Steps taken at SCHS to improve AP performance were reviewed
  - Mid-term exam data was examined and plans for tutoring were outlined.
  - Dr. Hudson shared an opportunity for free training of AP teachers taking this summer and the possibility of partnering with the Caesar Rodney School District on future AP initiatives
- Dr. Bunting reported that we would continue to move forward with International Baccalaureate registrations for the Fall of 2013.

### DSBA Board of Directors

Mr. Doug Hudson reported that the DSBA did not meet.

### DSBA Legislative Committee

Mr. Bireley reported that the next meeting will be held February 27, 2013.

### Finance Committee

Mr. Miller reported that the financial reports were reviewed at the Finance Committee Meeting on February 11, 2013.

### Mary Bailey Scholarship

Mr. Doug Hudson reported that the applications are complete and should be ready for review in March.

## BOARD OF EDUCATION REGULAR MEETING MINUTES

February 26, 2013

Page 6

### Policy Committee

Mr. Collins shared with the Board that the next Policy Committee Meeting will be held on March 18, 2013, at 4:30 p.m. at IREC.

### IREA Representative

No report.

### Superintendent's Report

#### Special Events

Dr. Bunting shared with the Board recent events in the District. Dr. Bunting

- Gave a speech at a Vision 2015 session attended by middle school teams from throughout the state
- Concluded referendum efforts by presenting to the members of the Georgetown Town Council
- Held the last of four public referendum-related public meetings interviewed on the local Hispanic radio station
- Attended the Phillip Showell mentoring luncheon
- Completed not only the mid-year conferences with all principals, central office directors, and the assistant superintendent but also completed the lengthy DPAS II write-ups
- Met with a district team of nurses who had secured a grant which enabled them to attend a national conference and who have subsequently developed a community health awareness plan
- Attended January's Comprehensive School Safety meeting
- Observed a Component V focus group interaction between Secretary of Education and a dozen IRSD educators
- Joined a principal in a meeting with a disgruntled parent
- Met with the head of Sussex Academy of Arts and Science and the Sussex County Chiefs regarding responsibility of Academic Challenge tuition coverage
- Participated in the district's most recent Leadership Institute X session
- Prepared for and subsequently met with Department of Education officials for the district's mid-year Race to the Top review
- Along with Chiefs from throughout the state met with University of Delaware representatives at the Newark campus to hear updates, initiatives and concerns from UD's education department
- Represented Sussex County Chiefs at a meeting with the head of the OMB, the Office of Management and Budget, to discuss education-related concerns regarding the Governor's proposed FY14 budget
- Introduced Senator Carper, who met with the juniors and seniors in Sussex Central's Advanced Placement courses to discuss the importance of attending college and ways to finance post-secondary education
- Joined members of Indian River's student focus group as they experienced one of Mr. Toomey's taste tests

## BOARD OF EDUCATION REGULAR MEETING MINUTES

February 26, 2013

Page 7

- Last evening hosted the district's annual dinner for Indian River-connected legislators

### Spanish Immersion Program

Audrey Carey, Supervisor of Elementary Instruction, the Central overseer of the program; Sharon DiGirolamo, JMC's assistant principal, who has engineered implementation at the school level; and Char Hopkins, JMC's principal, shared details of the Spanish Immersion Program through a power point presentation and short video. Indian River is now completing its first year of the Spanish Immersion Program at John M Clayton Elementary School.

### Referendum Results

Dr. Bunting shared the official results from the Department of Elections. Voters at every polling location firmly supported both the capital improvement and current expense initiatives.

### Financial Reports

#### Regular Invoices for month ending January 31, 2013

It was moved by Mr. Fink, seconded by Mr. Layfield, to approve the payment of the Regular Invoices for the month ending January 31, 2013. The motion passed unanimously (10-0).

#### Financial Summaries for month ending January 31, 2013

Mr. Miller reviewed the Financial Summaries for the month ending January 31, 2013.

#### Minor Cap Change Orders for month ending January 31, 2013

Mr. Miller reviewed and recommended approval of the Minor Cap Change Orders for the month ending January 31, 2013, in the amounts of \$5,710 and \$10,783. It was moved by Dr. Hattier, seconded by Mr. Fritz, to approve the recommendation of \$5,710 and defer payment of \$10,783. The motion passed (8-2).

For the Motion: Mr. Bireley, Mrs. Bunting, Dr. Hattier, Mr. Collins, Mr. Fritz, Mrs. Wright, Mr. James Hudson, Mr. Fink

Against the Motion: Mr. Layfield, Mr. Doug Hudson

#### Minor Cap Improvement Payment Authorizations for month ending January 31, 2013

Mr. Miller reviewed the Minor Cap Improvement Payment Authorizations (GM) in the amount of \$42,671 for the month ending January 31, 2013.

It was moved by Mr. Layfield, seconded by Mr. Fink to approve the minor cap payment authorizations in the amounts of \$42,671. The motion passed unanimously (10-0).

#### Contingency Accounting Synopsis for month ending January 31, 2013

Mr. Miller reviewed the Contingency Accounting Synopsis for month ending January 31, 2013.

#### Governor's Proposed Budget FY 2014

Mr. Miller noted that educational issues regarding the proposed budget were discussed with legislators at the Legislative Dinner held on February 25, 2013.

## BOARD OF EDUCATION REGULAR MEETING MINUTES

February 26, 2013

Page 8

### Communications

#### Field Trip Request

- (1) Overnight trip by IR Girls Soccer – March 15, 2013, to Newark, DE
- (2) Overnight trip by IR FFA - March 19 & 20, 2013, to Newark, DE
- (3) Trip by IR Cheer/Dance Team – March 10, 2013, to Dover, DE
- (4) Trip by MM Winter Cheerleading Team – March 10, 2013, to Smyrna, DE
- (5) Overnight trip by SC JROTC – March 22 & 23, 2013, to Bethany Beach, DE

Dr. Bunting recommended approval of the field trip requests. It was moved by Dr. Hattier, seconded by Mrs. Bunting, to approve the superintendent's recommendation. The motion passed unanimously (10-0).

#### Use of Facilities Request

- (1) Use of IR gymnasium by Power in Love Outreach Ministries on March 23, 2013
- (2) Use of IR gymnasium by Ocean View Church of Christ on March 9, 2013

Dr. Bunting recommended approval of the use of facilities requests. It was moved by Dr. Hattier, seconded by Mrs. Bunting, to approve the superintendent's recommendation. The motion passed unanimously (10-0).

#### Public Comments

No comments.

#### Executive Session

It was moved by Dr. Hattier, seconded by Mr. Fritz, to go into Executive Session at 8:40 p.m. for the purpose of discussing personnel, student hearings, and litigation. The motion passed unanimously (10-0).

#### Reconvene

It was moved by Mr. Doug Hudson, seconded by Dr. Hattier, to reconvene in Regular Session at 11:45 p.m. The motion passed unanimously (10-0).

#### Personnel

##### Personnel Agenda for February 26, 2013

It was moved by Dr. Hattier, seconded by Mr. Layfield, to approve the Personnel Agenda for February 26, 2013, excluding candidates' nos. 10, 16, 18, 28, 35, 38, 48, 50, 54, 57, 60, 62, 71, 89, 94, and 95. The motion passed unanimously (10-0).

It was moved by Mr. Collins, seconded by Mr. James Hudson, to approve candidates nos. 10, 16, 18, 28, 35, 38, 48, 50, 54, 57, 62, 71, 89, 94, and 95 on the Personnel Addendum for February 26, 2013. The motion passed (9-1).

For the Motion: Mr. Bireley, Mrs. Bunting, Dr. Hattier, Mr. James Hudson, Mr. Doug Hudson, Mr. Fink, Mr. Layfield, Mrs. Wright, Mr. Collins

Abstained: Mr. Fritz



BOARD OF EDUCATION REGULAR MEETING MINUTES

February 26, 2013

Page 9

It was moved by Mr. Collins, seconded by Mr. James Hudson, to approve candidate no. 60 on the Personnel Addendum for February 26, 2013. The motion passed (9-1).

For the Motion: Mr. Bireley, Mrs. Bunting, Dr. Hattier, Mr. James Hudson, Mr. Doug Hudson, Mr. Fink, Mr. Layfield, Mr. Fritz, Mr. Collins

Abstained: Mrs. Wright

Personnel Addendum for February 26, 2013

It was moved by Mr. Layfield, seconded by Mr. Collins, to approve the Personnel Addendum for February 26, 2013, excluding candidates nos. 4, 5, and 70. The motion passed unanimously (10-0).

It was moved by Mr. Layfield, seconded by Mrs. Bunting, to approve candidates nos. 4 and 5 on the Personnel Addendum for February 26, 2013. The motion passed (9-1).

For the Motion: Mr. Bireley, Mrs. Bunting, Dr. Hattier, Mr. James Hudson, Mr. Doug Hudson, Mr. Fink, Mr. Layfield, Mrs. Wright, Mr. Collins

Abstained: Mr. Fritz

It was moved by Mr. Layfield, seconded by Mrs. Bunting, to approve candidate no. 70 on the Personnel Addendum for February 26, 2013. The motion passed (8-1-1).

For the Motion: Mr. Bireley, Dr. Hattier, Mr. James Hudson, Mr. Doug Hudson, Mr. Fink, Mr. Layfield, Mr. Collins, and Mr. Fritz

Against the Motion: Mrs. Wright

Abstained: Mrs. Bunting

Personnel Contractual Agenda for February 26, 2013

It was moved by Mr. Layfield, seconded by Mr. Fink, to approve the Personnel Contractual Agenda for February 26, 2013. The motion passed unanimously (10-0).

13-04 PER

It was moved by Mr. Layfield, seconded by Mr. Fink, to recommend the termination of employee 13-04 PER. The motion passed unanimously (10-0).

13-05 PER

It was moved by Mr. Layfield, seconded by Dr. Hattier, to recommend the termination of employee 13-05 PER. The motion passed (8-1-1).

For the Motion: Mr. Bireley, Mrs. Bunting, Dr. Hattier, Mr. James Hudson, Mr. Doug Hudson, Mr. Layfield, and Mr. Fritz

Against: Mrs. Wright

Abstained: Mr. Fink

BOARD OF EDUCATION REGULAR MEETING MINUTES

February 26, 2013

Page 10

Student Hearings

Student Nos. 13-18, 13-19, 13-20, 13-21, 13-23, 13-24, 13-25, 13-27, 13-28, and 13-30

It was moved by Mr. Layfield, seconded by Dr. Hattier, to approve the Hearing Officers' recommendations on Student Nos. 13-18, 13-19, 13-20, 13-21, 13-23, 13-24, 13-25, 13-27, 13-28, excluding Student No. 13-30. The motion passed unanimously (10-0).

It was moved by Mr. Fink, seconded by Mr. Layfield, to approve the Hearing Officers' recommendation on Student No. 13-30. The motion passed (9-0-1).

For the Motion: Mr. Bireley, Mrs. Bunting, Dr. Hattier, Mr. James Hudson, Mr. Doug Hudson, Mr. Layfield, Mrs. Wright, and Mr. Fink

Abstained: Mr. Collins

Adjournment

President Bireley adjourned the meeting at 11:55 p.m.

Respectfully submitted,



Susan S. Bunting, Ed.D.  
Secretary and Superintendent  
Board of Education  
Indian River School District

Charles M. Bireley  
President  
Board of Education  
Indian River School District

CMB/SSB:jmt