

INDIAN RIVER SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING
TUESDAY, APRIL 23, 2013 – 7:00 P.M.
SUSSEX CENTRAL HIGH SCHOOL CAFETERIA

MINUTES

Call to Order

President Charles M. Bireley called the Regular Meeting of the Indian River School District Board of Education to order at 7:02 p.m.

Roll Call

Board Members Present: Charles M. Bireley, Rodney Layfield, James Fritz, Scott Collins, Shaun Fink, Douglas Hudson, James Hudson, (Mrs.) Leolga Wright, (Mrs.) Nina Lou Bunting.

Board Member Absent: Dr. Hattier

Approval of Agenda – April 23, 2013

It was moved by Mr. Doug Hudson, seconded by Mr. Rodney Layfield, to approve the agenda. The motion passed unanimously (9-0).

Presentation of Colors

The Presentation of Colors was performed by the Sussex Central High School Marine JROTC.

Student Government

The student council representative, Tina Willey, shared with the Board recent school events.

Approval of Minutes

Board of Education Regular Meeting Minutes – March 19, 2013

It was moved by Mr. Collins, seconded by Mr. Fritz, to approve the minutes as submitted. The motion passed unanimously (9-0).

Board of Education Executive Session Meeting Minutes – March 19, 2013

It was moved by Mr. Collins, seconded by Mr. Fritz, to approve the minutes as submitted. The motion passed unanimously (9-0).

Special Recognition

President Bireley and Dr. Bunting recognized and presented certificates to the following for their accomplishments:

- 2013 Carson Scholar (SC): Jason Hickman, (IR) Allison Jennings and Ashleigh White
- Second Place Regional Science Fair (SC): Mikayla Oeckels
- First Place DSEA State Essay Contest (SC): Mikayla Oeckels
- First Place Public Speaking Delaware 4-H (SC): Mikayla Oeckels
- First Place JROTC Raider Challenges (SC): Sussex Central JROTC
- Academic All Conference Basketball (SC): Taylor Pritchett

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- First Team All Conference (SC): Shamirea Sheppard (Basketball); Keith Jones (Wrestling); Melaney Heald, Ian Cain (Swimming)

Other Visitors and Staff in Attendance

Susan Bunting, Gary Brittingham, Jennifer Troublefield, Patrick Miller, LouAnn Hudson, Belinda Waples, Pep Lewis, John Eckrich, Dave Maull, Cliff Toomey, Lesia Jones, Audrey Carey, Kelly Dorman, Laura Schneider, Sharon DiGirolamo, Walt Smith, Mike Williams, Mike King, Rick Evans, Char Hopkins, Renee Jerns, Jay Owens, Neil Stong, Melissa Kansak, Neil Beahan, David Hudson, Mark Steele, Linda Hockman, JR Emanuele, Janet Hickman, Linda Hockman, Ian Cain, Jon Soto, Patricia Jennings, Allison Jennings, Melaney Heald, Denise Heald, Shamirea Sheppard, Taylor Pritchett, Sol Feliciano, Lorraine Tomlin, Sarah Lake.

Pubic Comments

Mr. Jordan Warfel offered a short prayer for the Board.

Mr. Jay Owens and Mr. Mark Steele shared with the Board that both Sussex Central High School and Indian River High School were ranked 2nd and 3rd in U.S. News & World Report's Best High Schools in Delaware.

Old Business

It was moved by Mr. Layfield, seconded by Mr. Collins to table discussion of School Climate Personnel until executive session. The motion passed unanimously (9-0).

New Business

School Choice Applications for 2012-13 and 2013-14

It was moved by Mr. Collins, seconded by Mr. Layfield, to approve the School Choice Applications for 2012-13 and 2013-14 as recommended. The motion passed unanimously (9-0).

Teacher Appreciation Week Proclamation- May 6-10, 2013

It was moved by Mrs. Bunting, seconded by Mr. Layfield, to approve the Teacher Appreciation Week Proclamation for May 6-10, 2013. The motion passed unanimously (9-0).

School Nutrition Employee Week Proclamation- May 6-10, 2013

It was moved by Mr. Fink, seconded by Mr. Layfield, to approve the School Nutrition Employee Week Proclamation for May 6-10, 2013. The motion passed unanimously (9-0).

School Nurses' Day Proclamation- May 8, 2013

It was moved by Mr. Layfield, seconded by Mr. Wilson, to approve the School Nurses' Day Proclamation for May 8, 2013. The motion passed unanimously (9-0).

2013-14 Positions

It was moved by Mr. James Hudson, seconded by Mr. Layfield, to table discussion of 2013-14 positions until executive session. The motion passed unanimously (9-0).

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2013-14 Board Meeting Dates

It was discussed to change the Board meeting days to Monday evenings instead of Tuesday evenings.

Committee Reports

Athletic Fields Oversight

No report.

Buildings & Grounds Committee

Mr. Layfield reported that the Buildings & Grounds Committee met on April 15, 2013.

Mr. Layfield reported on the following items:

Athletic Fields

- IRHS – Minor repairs to irrigation and piping work completed. Diamond-Tex has been delivered and spread. Field looks very good.
- SCHS – Irrigation work by R&L Irrigation completed. Further testing of the system will be done once weather breaks. Field looks very good. Practice fields also look good and will be ready for Summer/Fall practices.
- MMS – Diamond-Tex has been delivered, spread and grated. Fields look good.
- Athletic Field Maintenance Synopsis Accounting Synopsis discussed by Patrick Miller.

Miscellaneous

- Georgetown Middle Auditorium Update
- Construction and sound/audio completed. Floors were repaired. Project completed and all items were satisfactory.
- E Wing Update
- Construction moving along nicely. HVAC, electric, sprinklers and walls going up. Dry wall to be hung week of 3/25/13. Garage doors are being removed and blocked up for installation of windows. Anticipated completion date is July 2013.
- Storage needs for several schools
- GM, MM and SM are requiring additional storage space due to lost space for additional classrooms. This will be tabled and discussed at the next B&G meeting in April.
- Contingency Allocations and Prioritized Listings
- Finance will be reviewing the contingency prioritized listings for approval.
- Secure Entrances and Swipe Cards at several locations
- Vendors will be touring schools on March 21st. Bids will be open on April 9th at 2:00 p.m. We will know at that time the dollar amount for project. Bids have been advertised on the State website.
- Additions to Schools

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- Waiting on Budget Office and Division of Purchasing to approve the request for proposals for the positions of Project Manager and Architect.
- Temporary Classroom Structures
- Discussion on Modular/Portable Classrooms vs. Pole Barns. After discussion of the pros and cons of permanent structures vs. pole barns, Bradley Layfield motioned to present to the Board Meeting on Tuesday, March 19 for approval to proceed with the Pole Barn structures.
- Demolition Project at East Millsboro
- John Eckrich presented three proposals for demolition of buildings at East Millsboro. It was reviewed and accepted that we proceed with Superclean to proceed with the project.
- Ingram Pond Tree Harvesting
- Bid will be opening on March 21, 2013 at 10:00 a.m. for the Tree Harvesting project. Several companies have already shown an interest due to the condition of land and ease of getting in and out with their equipment.

Comprehensive School Safety Committee

Mr. Layfield reported that the committee met on April 23, 2013, at Sussex Central High School. Mr. Layfield shared with the Board that Indian River School District is leading the State with its comprehensive school safety plans. The state is planning to move forward with a web based system for safety plans. All of the district's schools are nearly complete in reaching the safety goals.

Curriculum Committee

Mr. James Hudson reported that the Curriculum Committee met on April 15, 2013.

Mr. James Hudson shared with the Board the following items:

- Mrs. Carol Marcellus gave an overview of the AVID (Achievement Via Individual Determination) program. We currently have 3 district schools implementing the system – Sussex Central High, Georgetown Middle and Millsboro Middle.
- Elementary Guidance Counselors briefed the committee on their partnership with district stakeholders. They work hand in hand with the administrators, teachers, students, parents and community members to help students be successful in school.
- Dr. Carey shared information from Caesar Rodney and Milford School Districts' full day kindergarten sites. Indian River's kindergarten implementation team visited their schools in to gain insight to the transition to full day. The visits were very successful.
- Dr. Hudson briefed the committee on plans to fully develop and publish a Common Core State Standards district implementation plan for the 2013-2014 school year. Details will be forthcoming.

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- Dr. Carey announced the expansion of the Spanish Immersion Program to include East Millsboro Elementary.
- Mrs. Smith shared information regarding BRINC (Brandywine, Indian River, New Castle County Vo-Tech) funding, the TELL (Teaching, Empowering, Leading and Learning) Survey and Roster Verification for Component 5.

DSBA Board of Directors

Mr. Doug Hudson reported that the DSBA did not meet.

DSBA Legislative Committee

Mr. Bireley reported that there was no meeting held.

Finance Committee

Mr. Miller reported that the financial reports were reviewed at the Finance Committee Meeting on April 15, 2013.

Mary Bailey Scholarship

It was moved by Mr. James Hudson, seconded by Mr. Layfield to approve scholarship recipients. The motion passes (8-0-1).

For the Motion: Mr. Bireley, Mrs. Bunting, Dr. Hattier, Mr. James Hudson, Mr. Fink, Mr. Layfield, Mrs. Wright, Mr. Collins

Abstained: Mr. Doug Hudson

Policy Committee

Mr. Collins reviewed the following policies: 1st readings on J-Athletic Policy, JG-Student Discipline, GDP-Support Staff Termination of Employment, and 1st and 2nd reading on BBA-School Board Powers.

Policy-1st and 2nd Reading

BBA- School Board Powers

It was moved by Mr. Collins, seconded by Mr. Doug Hudson, to approve policy BBA-School Board Powers. The motion passed unanimously (9-0).

Policy-1st Reading

J-Athletic Policy

Mr. Collins presented Policy J-Athletic Policy for a first reading. Any recommended changes should be reported to the Policy Committee.

JG-Student Discipline

Mr. Collins presented Policy JG-Student Discipline for a first reading. Any recommended changes should be reported to the Policy Committee.

GDP-Support Staff Termination of Employment

Mr. Collins presented Policy GDP-Support Staff Termination of Employment for a first reading. Any recommended changes should be reported to the Policy Committee.

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IREA Representative

Mr. Emanuele shared with the Board the concerns with the approved conference times for the 2013-14 school year.

Superintendent's Report

School Visits

During the last month Dr. Bunting's school visits have revolved around special events. Dr. Bunting was able to join the principals in hosting Carla Markell, the governor's wife, at Selbyville Middle School, and Lt. Governor Matt Denn at Phillip C. Showell. She has also met with student focus groups at both Sussex Central and Indian River High Schools.

Special Events

Dr. Bunting shared with the Board recent events in the District. Dr. Bunting

- Attended an Indian River lacrosse game
- IB Planning meeting
- Honor Society induction at Georgetown Middle
- Odyssey of the Mind state competition in Smyrna
- Lead this month's Community School Partnership meeting
- Met with Vision 2015's new Executive Director
- Met with the head of First State Community Action
- Represented Sussex County at the quarterly meeting of the Governor's STEM Advisory Council in Wilmington
- Visited McIlvaine Early Childhood Center in the Caesar Rodney School District to observe their full-day kindergarten program
- Joined teams from each of the district schools and Central Office curricular leader
- Participated in a Sussex County Tax equalization Committee meeting
- Participated in a Vision 2015 Implementation Committee meeting
- Participated in a state STEM Advisory Committee meeting
- Participated in the final PLC Package book talk of the year for district administrators
- Spoke at the district's Teacher of the Year Celebration

Upcoming Events

- April 30, 2013-State Board of Education Common Core workshop at the Duncan Center in Dover at 4:430 p.m.
- May 13, 2013-Academic Achievement Ceremony at IR at 7:00 p.m.

TELL Survey

Sandy Smith, Director of Accountability and Assessment, reviewed with the Board the TELL Survey results. The survey was completed by staff members throughout the state. All 15 Indian River schools met the minimum requirement and received their customized reports. The results compare both the state results as well as the districts.

AVID- Advancement Via Individual Determination

Carol Marcellus, Supervisor of Special Education, provided a presentation of the AVID program.

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Financial Reports

Regular Invoices for month ending March 31, 2013

It was moved by Mr. Doug Hudson, seconded by Mr. Layfield, to approve the payment of the Regular Invoices for the month ending March 31, 2013. The motion passed unanimously (9-0).

Financial Summaries for month ending March 31, 2013

Mr. Miller reviewed the Financial Summaries for the month ending March 31, 2013.

Minor Cap Change Orders for month ending March 31, 2013

Mr. Miller reviewed that there were no minor change orders for the month ending March 31, 2013.

Minor Cap Improvement Payment Authorizations for month ending March 31, 2013

Mr. Miller reviewed the Minor Cap Improvement Payment Authorizations for the month ending March 31, 2013. It was moved by Mr. Layfield, seconded by Mr. Fink to approve the minor cap payment authorizations. The motion passed unanimously (9-0).

Minor Cap Improvement Final Payment Authorizations for month ending March 31, 2013

Mr. Miller reviewed the Minor Cap Improvement Final Payment Authorizations in the for the month ending March 31, 2013. It was moved by Mr. Layfield, seconded by Mr. Fink to approve the minor cap final payment authorizations. The motion passed unanimously (9-0).

IRSD Annual Student Scholarship Fund Consolidation

It was moved by Mr. Fink, seconded by Mr. Layfield to consolidate district scholarships to be able to offer a larger amount. The motion passed unanimously (9-0).

Financial Position Report

Mr. Miller reviewed and recommended approval of the Financial Position Report as of March 31, 2013. It was moved by Mr. Layfield, seconded by Mr. Fink, to approve the Financial Position Report. The motion passed unanimously (8-0).

Communications

Field Trip Request

- (1) Overnight trip by BPA of America (IR,SC, MM, SM)–May 8-12, 2013, to Orlando, FL
- (2) Overnight trip by SC JROTC–June 16-21, 2013, to Bethany Beach, DE; Gunpowder Falls, MD; Lewes, DE; Millsboro, DE

Dr. Bunting recommended approval of the field trip requests. It was moved by Mr. Collins, seconded by Mr. Layfield, to approve the superintendent's recommendation. The motion passed unanimously (9-0).

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Use of Facilities Request

- (1) Use of SC parking lot and cross country course by Christina Keeler and Kathy Kay on March 23, 2013

Dr. Bunting recommended approval of the use of facilities requests. It was moved by Mr. Collins, seconded by Mrs. Bunting, to approve the superintendent's recommendation. The motion passed unanimously (9-0).

Public Comments

No comments.

Executive Session

It was moved by Mr. Collins, seconded by Mr. Layfield, to go into Executive Session at 8:07 p.m. for the purpose of discussing personnel, student hearings, and litigation. The motion passed unanimously (9-0).

Reconvene

It was moved by Mr. Doug Hudson, seconded by Mr. Collins, to reconvene in Regular Session at 9:15 p.m. The motion passed unanimously (9-0).

Personnel

Personnel Agenda for April 23, 2013

It was moved by Mr. Collins, seconded by Mr. Layfield, to approve the Personnel Agenda for April 23, 2013. The motion passed unanimously (9-0).

Personnel Addendum for April 23, 2013

It was moved by Mr. Fink, seconded by Mr. Collins, to approve the Personnel Addendum for April 23, 2013, excluding candidate No. 28. The motion passed unanimously (9-0).

It was moved by Mr. Collins, seconded by Mr. James Hudson, to approve candidate No. 28 on the Personnel Addendum for April 23, 2013. The motion passed (8-0-1).

For the Motion: Mr. Bireley, Mrs. Bunting, Mr. James Hudson, Mr. Doug Hudson, Mr. Fink, Mr. Fritz, Mrs. Wright, Mr. Collins

Abstained: Mr. Layfield

Personnel Contractual Agenda for April 23, 2013

It was moved by Mr. James Hudson, seconded by Mr. Collins, to approve the Personnel Contractual Agenda for April 23, 2013. The motion passed unanimously (9-0).

Student Hearings

Student Nos. 13-46, 13-47, 13-48, 13-51, 13-54, and 13-55

It was moved by Mr. Fink, seconded by Mr. Layfield, to approve the Hearing Officers' recommendations on Student Nos. 13-46, 13-51, 13-54, excluding Student No. 13-47, 13-48, and 13-55. The motion passed unanimously (9-0).

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It was moved by Mrs. Bunting, seconded by Mr. Layfield, to approve the Hearing Officers' recommendation on Student Nos. 13-46, 13-51, and 13-55. The motion passed (8-0-1).

For the Motion: Mr. Bireley, Mrs. Bunting, Mr. James Hudson, Mr. Doug Hudson, Mr. Layfield, Mrs. Wright, and Mr. Fink

Abstained: Mr. Collins

2013-2014 Positions

It was moved by Mr. Collins, seconded by Mr. Layfield, to approve three new administrative positions for the 2013-14 school year. The motion passed unanimously (9-0).

Summer Schedule

It was moved by Mr. Collins, seconded by Mr. Layfield, to approve the twelve month employee summer work schedule for the 2012-13 school year. The motion passed unanimously (9-0).

Adjournment

President Bireley adjourned the meeting at 9:30 p.m.

Charles M. Bireley
President
Board of Education
Indian River School District

CMB/SSB:jmt

Respectfully submitted,



Susan S. Bunting, Ed.D.
Secretary and Superintendent
Board of Education
Indian River School District