

INDIAN RIVER SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING  
MONDAY, AUGUST 24, 2015 – 7:00 P.M.  
SUSSEX CENTRAL HIGH SCHOOL CAFETERIA

MINUTES

Call to Order

President James Hudson called the Regular Meeting of the Indian River School District Board of Education to order at 7:00 p.m.

Roll Call

Board Members Present: James Hudson, Charles Bireley, James Fritz, (Mrs.) Leolga Wright, Douglas Hudson, Scott Collins. Gerald Peden

Board Members Late: Dr. Donald Hattier (7:06 p.m.), Rodney M. Layfield (8:20 p.m.).

Approval of Agenda – August 24, 2015

It was moved by Mr. Douglas Hudson, seconded by Collins, to approve the agenda. The motion passed unanimously (7-0).

Approval of Minutes

Board of Education Regular Meeting Minutes – July 27, 2015.

It was moved by Mr. Collins, seconded by Mr. Douglas Hudson, to approve the minutes as submitted. The motion passed unanimously (7-0).

Board of Education Executive Session Meeting Minutes – July 27, 2015.

It was moved by Mr. Collins, seconded by Mr. Douglas Hudson, to approve the minutes as submitted. The motion passed unanimously (7-0).

Board of Education Special Meeting Minutes – July 13, 2015.

It was moved by Mr. Collins, seconded by Mr. Douglas Hudson, to approve the minutes as submitted. The motion passed unanimously (7-0).

Oath of Office for Board Member

President Hudson administered the Oath of Office to Dr. Heather M. Statler - District No. 3 (term expires June 30, 2016).

Roll Call:

Board Members Present: James Hudson, Charles Bireley, James Fritz, (Mrs.) Leolga Wright, Douglas Hudson, Dr. Donald Hattier, Scott Collins, Gerald Peden, Dr. Heather Statler.

Board Member Late: Rodney M. Layfield (8:20 p.m.).

Other Visitors and Staff in Attendance

Susan Bunting, Mark Steele, Jennifer Troublefield, Patrick Miller, Celeste Bunting, Belinda Waples, Jay Owens, Char Hopkins, Pep Lewis, Will Revels, Carol Marcellus, Jason Macrides, Joe Booth, Pam Webb, Jeff Forjan, Janet Hickman, Heather Bethurum, Bradley Layfield, Neil Stong, Judi Brittingham, Michael Williams, Karen Clausen, Char Hopkins, Bennett Murray, Kelly Dorman, Renee Jerns, Cliff Toomey, Connie Pryor, Mac

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McCary, Norma Lee McCary, Keith Statler, Anna Miller, Kevin Charles, Paris Mitchell, Tiffany Sierra.

### Special Recognition

- DIAA Sportsmanship Award: Sussex Central High School

### Public Comments

- Cheryl and Butch Martin thanked the Board and the District for allowing the Pickle Ball Club to change the tennis courts at John M. Clayton into pickle ball courts.
- Mr. James Smith offered a short prayer.
- Mr. Paris Mitchell spoke to the Board regarding his concerns about the increasing cases of asthma, food allergies, and autism in children. He believes there is a direct correlation between vaccinations and the modifications to food. He suggested the District take vaccination availability out of the schools and wellness centers within the schools.

### New Business

#### School Choice Applications for 2015-2016

It was moved by Mr. Collins, seconded by Dr. Hattier, to approve the School Choice Applications for 2015-2016 as recommended. The motion passed unanimously (9-0).

#### Nutrition Services Budget 2015-2016

It was moved by Dr. Hattier, seconded by Mrs. Wright, to accept the 2015-2016 Nutrition Services Budget as presented by Mr. Cliff Toomey. The motion passed unanimously (9-0).

#### DDPH Naloxone/Narcan Access

Mr. Jay Owens and Mrs. Anna Miller shared with the Board the State of Delaware's mandate to require high schools to be equipped with DDPH Naloxone/Narcan Access availability.

#### 2015-2016 Legislative Priorities

Mr. Patrick Miller shared with the Board that the District will not be submitting the 2015-2016 Legislative Priorities to DSBA since the District is no longer a member of DSBA.

#### Phillip C. Showell Basketball Court Initiative Quote

It was moved by Mr. Douglas Hudson, seconded by Dr. Hattier, to move forward with the quote to install basketball back stops at Phillip C. Showell Elementary. The motion passed unanimously (9-0).

### Old Business

#### Administrative Positions

It was moved by Mr. Fritz, seconded by Mrs. Wright, to table Administrative Positions until Executive Session. The motion passed unanimously (9-0).

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### Administrative Salaries

It was moved by Mr. Fritz, seconded by Mrs. Wright, to table Administrative Salaries until Executive Session. The motion passed unanimously (9-0).

### Real Estate Acquisitions

It was moved by Mr. Fritz, seconded by Mrs. Wright, to table Real Estate Acquisitions until Executive Session. The motion passed unanimously (9-0).

### Committee Reports

#### Athletic Fields Oversight

Mr. Douglas Hudson reported all schools are operating within budget.

#### Buildings & Grounds Committee

There was no report.

#### Comprehensive School Safety Committee

There was no report.

#### Curriculum Committee

There was no report.

#### Finance Committee

Mr. Miller reviewed the financial reports.

#### Mary Bailey Scholarship

There was no report.

#### Policy Committee

There was no report.

#### IREA Representative

There was no report.

### Superintendent's Report

#### School Visits, Special Activities and Upcoming Events

Dr. Bunting shared the following report:

#### **1. Upcoming Events**

- IRSD's staff members will return on Tuesday, September 1<sup>st</sup>.
- The 2015-2016 Back to School Celebration will be held on September 1<sup>st</sup> at Indian River for secondary staff at 8:00 a.m. and at Sussex Central for elementary staff at 10:15 a.m. I invite you to join us at either or both of these events.

#### **2. Special Activities**

Naturally, this is a busy time of the year despite the absence of students and staff. In addition to the regular Secretary of Education, construction,

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technology, chiefs', and committee meetings, the following events have absorbed time and attention:

- As required, I completed the DPAS II Central Office Administrator Evaluation training on July 29<sup>th</sup>.
- I attended and was asked to head the DPAS II Advisory Committee meeting on July 30<sup>th</sup>.
- On Friday, July 31<sup>st</sup>, as chair of the STEM Council Educators' Award Committee, I led the committee members' selection of a middle school and a high school STEM Educator of the Year.
- The ADP IX cohort and I met on August 3<sup>rd</sup> to complete the district's Administrative Development Program requirements, present participants', and submit their completed notebooks, which have been subsequently reviewed and returned.
- I am in the process of conducting goal-setting meetings with the district office directors, the assistant superintendent, and building principals.
- Mr. Hudson and I have met with Bill West, Georgetown's mayor, to discuss mutual concerns and partnership potential.
- I have also met with Primeros Pasos representatives to discuss partnership possibilities.
- Last Monday I had the pleasure of meeting with the Board's newest member and providing an orientation regarding her new endeavor.
- The district's administrators were engaged in trainings and information sessions during the mornings of August 18<sup>th</sup>, 19<sup>th</sup>, and 20<sup>th</sup>. Topics ran the gamut from drug detection to unit count to litigation prevention.
- During the afternoon of the 19<sup>th</sup>, both building and central office administrators were introduced to Bloomboard, the program for DPAS II formative and summative document recording that will be used during the upcoming year.
- Eighty-eight (88) new staff members were welcomed this morning at Selbyville Middle School, where they began a week of orientation sessions.

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Financial Reports

Regular Invoices for month ending July 31, 2015

It was moved by Mr. Collins, seconded by Mr. Douglas Hudson, to approve the payment of the Regular Invoices for the month ending July 31, 2015. The motion passed unanimously (8-0).

Financial Summaries for month ending July 31, 2015

Mr. Miller reviewed the Financial Summaries for the month ending July 31, 2015.

Minor Cap Improvement Project Summaries for month ending July 31, 2015

Mr. Miller reviewed the Minor Cap Improvement Project Summaries for the month ending July 31, 2015.

Minor Cap Improvement Schedule of Appropriations for month ending July 31, 2015

Mr. Miller reviewed the Minor Cap Improvement Schedule of Appropriations for the month ending July 31, 2015.

Minor Cap Improvement Payment Authorizations for month ending July 31, 2015

It was moved by Mr. Douglas Hudson, seconded by Mr. Collins, to approve the Minor Cap Improvement Payment Authorizations for month ending July 31, 2015 in the amount of \$17,680.72. The motion passed unanimously (9-0).

Major Cap Improvement Project Summaries for month ending July 31, 2015

Mr. Miller reviewed the Major Cap Improvement Project Summaries for the month ending July 31, 2015.

Major Cap Improvement Schedule of Construction Appropriations for month ending July 31, 2015

Mr. Miller reviewed the Major Cap Improvement Schedule of Construction Appropriations for the month ending July 31, 2015.

Major Cap Improvement Payment Authorization for month ending July 31, 2015

It was moved by Mr. Collins, seconded by Mr. Douglas Hudson, to approve the Major Cap Payment Authorization in the amount of \$252,687.47 for the month ending July 31, 2015. The motion passed unanimously (8-0).

Contingency Accounting Summary for month ending July 31, 2015

Mr. Miller reviewed the Contingency Accounting Summary for the month ending July 31, 2015.

Financial Position Report

It was moved by Mr. Douglas Hudson, seconded by Dr. Hattier, to accept the Financial Position Report as presented. The motion passed unanimously (9-0).

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### Communications

#### Field Trip Requests

- Overnight trip by Indian River High School FFA on September 22-23, 2015 to Worton, MD.
- Overnight trip by Sussex Central High School FFA on September 22-23, 2015 to Worton, MD.

It was moved by Dr. Hattier, seconded by Mr. Collins, to approve the Field Trip Requests. The motion passed unanimously (9-0).

### Public Comments

Mrs. Johnson spoke to the Board about the possible distribution of “Free to Speak” brochures to the principals.

### Executive Session

It was moved by Mr. Collins, seconded by Mrs. Wright, to go into Executive Session at 7:49 p.m. for the purpose of discussing personnel, student hearings, negotiations, and litigation. The motion passed unanimously (8-0).

### Reconvene

It was moved by Mr. Layfield, seconded by Mr. Fritz, to reconvene in Regular Session at 11:00 p.m. The motion passed unanimously (10-0).

### Personnel Agenda for August 24, 2015

It was moved by Mr. Layfield, seconded by Mr. Fritz, to approve the Personnel Addendum for August 24, 2015, excluding Candidates No. 46 and No. 60. The motion passed unanimously (10-0).

It was moved by Mr. Layfield, seconded by Mr. Douglas Hudson, to approve Candidate No. 46 on the Personnel Addendum for August 24, 2015. The motion passed (9-0-1).

For the motion: Mr. Bireley, Mr. Fritz, Dr. Hattier, Mr. Douglas Hudson, Mr. James Hudson, Mr. Layfield, Mr. Peden, Dr. Statler, Mrs. Wright.

Abstained: Mr. Collins.

It was moved by Mr. Layfield, seconded by Mr. Collins, to approve Candidate No. 60 on the Personnel Addendum for August 24, 2015. The motion passed (9-0-1).

For the motion: Mr. Bireley, Mr. Collins, Mr. Douglas Hudson, Mr. Fritz, Mr. Layfield, Mrs. Wright, Dr. Hattier, Mr. Peden, Dr. Statler.

Abstained: Mr. James Hudson.

### Personnel Addendum for August 24, 2015

It was moved by Mr. Layfield, seconded by Mr. Collins, to approve the Personnel Addendum Agenda for August 24, 2015. The motion passed unanimously (10-0).

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Personnel Contractual Agenda for August 24, 2015

It was moved by Mr. Layfield, seconded by Dr. Hattier, to approve the Personnel Contractual Agenda for August 24, 2015. The motion passed unanimously (10-0).

Administrative Salaries

It was moved by Mr. Douglas Hudson, seconded by Mr. Collins, to accept the Superintendent's recommendation for Administrative Salaries. The motion passed unanimously (10-0).

Adjournment

President Hudson adjourned the meeting at 11:07 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Susan S. Bunting". The signature is fluid and cursive, with a large initial "S" and "B".

James E. Hudson  
President  
Board of Education  
Indian River School District

Susan S. Bunting, Ed.D.  
Secretary and Superintendent  
Board of Education  
Indian River School District

JEH/SSB:jmt